

## Dispatcher Training Subcommittee

WebEx

February 18, 2020

9:00 a.m. – 10:00 a.m. EPT

### Administration (9:00-9:05)

#### 1. Welcome

Maureen Curley, PJM, reviewed announcements, anti-trust, Code of Conduct guidelines and attendance.

#### 2. Approval of meeting minutes from January 2020

The January 2020 meeting minutes were accepted without any corrections or deletions.

#### 3. Request for any additional agenda items

### Monthly Items & Training Updates (9:05-9:45)

#### 4. Compliance Update (9:05 – 9:10)

The DTS was provided with an update on member compliance with PJM Training and Certification requirements, per Manual 40.

##### Transmission

All compliant with Training/Certification requirements

##### Generation

*Training* – 4 companies non-compliant

*Certification* – 2 companies non-compliant

##### Small Generation

*Training* – 1 company non-compliant

##### CSP

*Training* – 2 companies non-compliant

#### 5. 2020 PJM Drill Dates (9:10 – 9:15)

2020 Spring Restoration Drill	5/19/20 – 5/20/20
2020 Summer Emergency Procedures Drill	5/21/20, back-up date 5/27/20
2020 Fall Restoration Drills	9/28/20 – 11/6/20
2020 Winter Emergency Procedures Drill	TBD

## 2020 Fall Restoration Drill – DRAFT Schedule

**September 28, to November 6, 2020**

Date	Day	Company
Sept 29-30	Tue-Wed	<b>FE East/West/South</b>
Sept 29	Tue	PPL/DUQ/CP/ UGI
Oct 7-8	Wed-Thur.	<b>Dominion</b>
Oct 13	Tue	PEPCO/BG&E/SMECO
Oct 14	Wed	AE/DELMARVA/PECO
Oct 20	Tue	ComEd/RMU (GRID4CE)
Oct 22	Thur.	DAYTON/EKPC
Oct 27	Tue	PS/O&R
Nov 3	Tue	<b>DEOK</b>
Nov 3-4	Tue-Wed	AEP/ ITC/OVEC

Brian Lynn, PJM, provided the DTS with draft dates for the 2020 Restoration Drills. The target dates for the Spring Restoration drill are May 19-20, 2020 (communication test on May 18, 2020). Drill packet and invitation will be available in late March/early April. TOs will be asked to provide any injects to PJM by May 1<sup>st</sup>. For the 2020 Fall Restoration drill, please see the draft schedule above. For questions or changes, please contact [SystemRestorationDrillTm@pjm.com](mailto:SystemRestorationDrillTm@pjm.com).

### 6. Training Items (9:15 – 9:30)

- 2020 Seminar

#### *Agenda*

The seminar agenda was reviewed with the DTS. We will be adding an optional simulation session on the morning of Day 1. This is an opportunity for participants who may have travelled in the night before to earn additional CEH and simulation hours.

#### *Dress Code Reminder*

The DTS was reminded of the dress code for the upcoming seminar. Dress at all PJM training events is business casual. Shorts, flip flops, and caps are not permitted.

### *Non-Attendee Fee for Meals*

PJM provides meals for all attendees at no-charge. Non-attendees who will be participating in breakfast or lunch will be subject to a charge to cover the cost of the meal. For questions or concerns, please contact [Maureen.Curley@pjm.com](mailto:Maureen.Curley@pjm.com) or [TrainingSupport@pjm.com](mailto:TrainingSupport@pjm.com).

<b>Four Seasons – Baltimore, MD</b>
March 10-13, 2020
March 17-20, 2020
March 24-27, 2020
<b>Hilton Polaris – Columbus, OH</b>
March 31-April 3, 2020
April 6-9, 2020
April 14-17, 2020
April 21-24, 2020
<b>PJM CTC – Audubon, PA</b>
April 28-May 1, 2020
May 5-8, 2020
May 12-15, 2020

- LMS Update

On February 18, 2020, the LMS will undergo system maintenance to upgrade to the latest version which will include minor user interface updates. The user interface has been updated to include resource videos and FAQs. For more details, please see the meeting materials: <https://www.pjm.com/committees-and-groups/subcommittees/dts.aspx>

- Review of Opt-Out Request

PJM received an opt-out request from a TO that will be integrating into PJM. They requested an exemption from 3 tasks on the PJM Transmission Owner Operator Task List. These requests were reviewed by PJM Operators and approved.

## 7. Additional Items from the DTS (9:30 – 9:45)

*No new items from the DTS.*

### Compliance Updates (9:45)

- See February OC Meeting Materials for Reliability Compliance Update: <http://www.pjm.com/committees-and-groups/committees/oc.aspx>

## Future Meeting Dates

March 24, 2020	9:00 a.m.	PJM Conference & Training Center/WebEx
April 21, 2020	9:00 a.m.	PJM Conference & Training Center/WebEx
May 12, 2020	9:00 a.m.	PJM Conference & Training Center/WebEx
June 16, 2020	9:00 a.m.	PJM Conference & Training Center/WebEx

Author: Maureen Curley

## February Meeting Attendees:

Alicia Battaglino	Constellation
Brandon McGee	CES
Brett Johnson	PPL Utilities
Brian Croteau	Boston Energy & Trading
Brian Lynn	PJM
Chris Sharp	ComEd
Chris Taylor	Duquesne Light
Christy Dobrucky	Dominion Energy
Danny Restucci	PJM
David Jones	Gridforce
David Lloyd	UGI Utilities
James A. Rucci	Constellation
Jason Procuniar	Buckeye Power
Jim Eckels	First Energy
Joe Helms	TYR Energy
John Sturgeon	Duke Energy
Joshua Benson	Dayton
Kathleen Wehnes	State of Maryland
Larry Crudup	CES

Mark Bradley	ITC
Mark Grear	Constellation
Mark Klohonatz	First Energy
Marquette Hooker	Dominion Energy
Maureen Curley	PJM
Michael Goulding	Cross Texas
Michael Hoke	PJM
Mike Sitarchyk	PJM
Nate Wyatt	ACES Power
Nick Greenhawk	Easton Utilities
Pamela Wiggins	PSEG
Patrick Parasram	Rockland
Ronald Wong	Duke Energy
Ryan Cox	AEP
Sean Chang	Shell Energy
Steven Stiles	EKPC
Sue Ziegler	BGE
Terry Gates	AEP
Victoria Drummond	Dominion Energy

### Antitrust:

You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

### Code of Conduct:

As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

### Public Meetings/Media Participation:

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings. PJM may create audio, video or online recordings of stakeholder meetings for internal and training purposes, and your participation at such meetings indicates your consent to the same.



# Meeting Minutes

**Participant Identification in WebEx:**

When logging into the WebEx desktop client, please enter your real first and last name as well as a valid email address. Be sure to select the “call me” option. PJM support staff continuously monitors WebEx connections during stakeholder meetings. Anonymous users or those using false usernames or emails will be dropped from the teleconference.

Provide feedback on the progress of this group: [Facilitator Feedback Form](#)  
Visit [learn.pjm.com](http://learn.pjm.com), an easy-to-understand resource about the power industry and PJM's role.