

Dispatcher Training Subcommittee

WebEx

January 21, 2020

9:00 a.m. – 10:00 a.m. EPT

Administration (9:00-9:05)

1. Welcome

Maureen Curley, PJM, reviewed announcements, anti-trust, Code of Conduct guidelines and attendance.

2. Approval of meeting minutes from December 2019

The December 2019 meeting minutes were accepted without any corrections or deletions.

3. Request for any additional agenda items

Monthly Items & Training Updates (9:05-9:45)

4. Compliance Update (9:05 – 9:10)

The DTS was provided with an update on member compliance with PJM Training and Certification requirements, per Manual 40.

Transmission

All compliant with Training/Certification requirements

Generation

Training – 1 company non-compliant

Certification – 0 companies non-compliant

Small Generation

Training – 1 company non-compliant

CSP

Training – 1 company non-compliant

5. 2020 PJM Drill Dates (9:10 – 9:15)

2020 Spring Restoration Drill	5/19/20 – 5/20/20
2020 Summer Emergency Procedures Drill	5/21/20, back-up date 5/27/20
2020 Fall Restoration Drills	9/28/20 – 11/6/20
2020 Winter Emergency Procedures Drill	TBD

2020 Fall Restoration Drill – DRAFT Schedule

September 28, to November 6, 2020

Date	Day	Company
Sept 29-30	Tue-Wed	FE East/West/South
Sept 29	Tue	PPL/DUQ/CP/ UGI
Oct 7-8	Wed-Thur.	Dominion
Oct 13	Tue	PEPCO/BG&E/SMECO
Oct 14	Wed	AE/DELMARVA/PECO
Oct 20	Tue	ComEd/RMU (GRID4CE)
Oct 22	Thur.	DAYTON/EKPC
Oct 27	Tue	PS/O&R
Nov 3	Tue	DEOK
Nov 3-4	Tue-Wed	AEP/ ITC/OVEC

Brian Lynn, PJM, provided an overview of the 2019 Fall Restoration Drill. The DTS was provided with draft dates for the 2020 Restoration Drills. The target dates for the Spring Restoration drill are May 19-20, 2020 (communication test on May 18, 2020). Please see the schedule above for draft dates for the Fall Restoration drill. Please review the schedule and contact SystemRestorationDrillTm@pjm.com if you have any questions or changes.

6. Manual 40 Revision (9:15 – 9:30)

Michael Hoke, PJM, reviewed the proposed changes to PJM Manual 40: Training and Certification Requirements as part of the annual review. For more details, please see the meeting materials: <https://www.pjm.com/committees-and-groups/subcommittees/dts.aspx>

7. Training Items (9:30 – 9:45)

- 2020 Seminar

The registration process for the 2020 seminar was reviewed. For questions or concerns, please contact Maureen.Curley@pjm.com or TrainingSupport@pjm.com.

Four Seasons – Baltimore, MD
March 10-13, 2020
March 17-20, 2020
March 24-27, 2020
Hilton Polaris – Columbus, OH
March 31-April 3, 2020
April 6-9, 2020
April 14-17, 2020
April 21-24, 2020
PJM CTC – Audubon, PA
April 28-May 1, 2020
May 5-8, 2020
May 12-15, 2020

- Task List Updates

Michael Hoke reviewed proposed changes to the Generation and Transmission Task Lists. For the Generation Task List, PJM suggests the retirement of enabling objective 4.2 based on the discontinuation of the SSR. For the Transmission Task List, formatting was added to denote which tasks require annual training. This was a formatting update, only, and does not constitute a task list change. With no questions or comments from the DTS, these changes are approved. For questions, please contact TrainingSupport@pjm.com.

- LMS Update

On February 18, 2020, the LMS will undergo system maintenance to upgrade to the latest version which will include minor user interface updates. The updates were reviewed with the DTS. For more details, please see the meeting materials: <https://www.pjm.com/committees-and-groups/subcommittees/dts.aspx>

8. Additional Items from the DTS (9:30 – 9:45)

No new items from the DTS.

Compliance Updates (9:45)

- See January OC Meeting Materials for Reliability Compliance Update: <http://www.pjm.com/committees-and-groups/committees/oc.aspx>

Future Meeting Dates

February 18, 2020	9:00 a.m.	PJM Conference & Training Center/WebEx
March 24, 2020	9:00 a.m.	PJM Conference & Training Center/WebEx
April 21, 2020	9:00 a.m.	PJM Conference & Training Center/WebEx
May 12, 2020	9:00 a.m.	PJM Conference & Training Center/WebEx

Author: Maureen Curley

January Meeting Attendees:

Aine Hasham	PJM
Alicia Battaglino	Constellation
Alyssa Moore	Dominion Energy
Amanda Nielsen	ACES Power
Andre Francis	SMECO
Ben Rice	CPP
Brandon McGee	CES
Brian Croteau	Boston Energy
Brian Guzejko	PECO
Brian Lynn	PJM
Chris Sharp	ComEd
Chris Taylor	Duquesne
Christy Dobrucky	Dominion Energy
Clayton Adams	NextEra Energy
Connie Davis	CPP
Eric Bryant	First Energy
James Rucci	Constellation
Jason Proconiar	Buckeye Power
Jerry Willman	AMP Partners
Jim Donahue	OVEC
John Dippolito	Public Service
Jonathan Fowler	ACE
Joshua Benson	Dayton
Kathleen Wehnes	State of Maryland

Kenneth Keilholtz	NRG
Larry Crudup	CES
Mark Armstrong	AEP
Mark Grear	Constellation
Mark Sawyer	SMECO
Marquette Hooker	Dominion Energy
Maureen Curley	PJM
Michael Hoke	PJM
Nick Greenhawk	Easton Utilities
Pamela Wiggins	Public Service
Patrick Parasram	Orange & Rockland
Patty Nagle	Duquesne
Richard Brown	PJM
Robert Schmidt	Rainbow Energy
Steve Mines	AEP
Steven Stiles	EKPC
Sue Ziegler	BGE
Terry Gates	AEP
Thomas Cichowski	Duquesne
Tom Hunt	PECO
Victoria Drummond	Dominion Energy
Vince Guntle	American Power Net
William Esterling	Delmarva
William Pepper	Delmarva

Antitrust:

You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

Code of Conduct:

As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

Public Meetings/Media Participation:

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings. PJM may create audio, video or online recordings of stakeholder meetings for internal and training purposes, and your participation at such meetings indicates your consent to the same.



Meeting Minutes

Participant Identification in WebEx:

When logging into the WebEx desktop client, please enter your real first and last name as well as a valid email address. Be sure to select the “call me” option. PJM support staff continuously monitors WebEx connections during stakeholder meetings. Anonymous users or those using false usernames or emails will be dropped from the teleconference.

Provide feedback on the progress of this group: [Facilitator Feedback Form](#)
Visit learn.pjm.com, an easy-to-understand resource about the power industry and PJM's role.