

Dispatcher Training Subcommittee
PJM Conference and Training Center & WebEx
May 22, 2018
9:00 a.m. – 10:00 a.m. EPT

Administration (9:00-9:05)

1. Welcome

Ms. Maureen Curley, PJM, reviewed announcements, anti-trust, Code of Conduct guidelines and attendance.

2. Approval of meeting minutes from April 2018

The April 2018 meeting minutes were accepted without any corrections or deletions.

3. Request for any additional agenda items

Monthly Items & Training Updates (9:05-9:45)

4. Compliance Update (9:05 – 9:10)

PJM provided an update on member compliance with PJM Training and Certification requirements, per Manual 40.

Transmission

All compliant with Training/Certification requirements

Generation

Training – 4 companies non-compliant

Certification – 3 companies non-compliant

Small Generation

Training – 1 company non-compliant

CSP

Training – 2 companies non-compliant

5. 2018 PJM Drill Dates (9:10 – 9:15)

2018 Spring Restoration Drill	5/15/18 – 5/16/18 – <i>completed</i>
2018 Summer Emergency Procedures Drill	5/14/18 – <i>completed</i>
2018 Fall Restoration Drills	9/24/18 – 11/2/18
2018 Winter Emergency Procedures Drill	<i>TBD</i>
Grid Security Drill Exercise	11/14/18

2018 Fall Restoration Drill Schedule – DRAFT

Date	Company
9/25	O&R
9/25 – 9/26	AEP/DEOK (ITC?/OVEC)
10/4	AE-DELMARVA
10/9	Duquesne
10/11	PEPCO-BG&E-SMECO
10/16	ComEd-RMU (GRID4CE)
10/18	DAYTON-EKPC
10/23 – 10/24	Dominion
10/25	PECO
10/30	PPL-UGI
10/30 – 10/31	FE East/West/South/CPP?
10/31	PS

FE-PN/PPL – Cross Zonal

Red = Away

Fall Restoration Drill

The DTS was reminded to review the schedule and provide PJM with any date or location changes. For questions, please contact Joshua.Berckman@pjm.com.

Grid Security Drill

Planning for this year's drill is underway. There is a kick-off conference call scheduled for June 8, 2018. For questions about this year's exercise or for more information about the kick-off call, please contact Michael.Lawruk@pjm.com.

6. Upcoming Training Items (9:15 – 9:30)

PCLLRW – Tool Changes

Doug Guignet, PJM, provided the DTS with an update related to the implementation of the Voltage Dfax enhancement to the PCLLRW tool. The updated timeline for implementation is August 2018. Updates will be provided to this group as the date nears. For questions or additional information, please contact Douglas.Guignet@pjm.com.

2018 PJM Operator Seminar

The 2018 PJM Operator Seminar is complete. PJM thanked the committee and attendees for their feedback and input during the 10 weeks. The DTS was reminded that additional feedback on the 2018 program can be emailed to Maureen.Curley@pjm.com or can be included on the 2018 Mid-year Program Evaluation.

PJM Transmission Certification Exam Update

Michael Hoke, PJM, provided the DTS with an update on the PJM Transmission Owner Operator Certification exam. The new exam will be available beginning July 1, 2018. During July and August, the exam will be available without instant scoring. The exam will be unavailable during the month of September, while the new exam is validated and the cut-score is determined.

UPDATE (Sent to DTS on 5/31/2018): Due to scheduling changes with the test vendor, the timeline for the updated PJM Transmission exam has been revised. The new exam will be available beginning August 1, 2018. The test will be available for two months, during which time instant scoring will be unavailable. The exam will be unavailable for the month of October while the test is validated and the cut-score is determined.

The updated content outline and reference material will be posted to the PJM website. Questions related to the PJM Transmission exam may be sent to: Michael.Hoke@pjm.com.

2018 PJM Program Evaluation – Mid-year Evaluation

The DTS was asked to provide mid-year feedback to help PJM State & Member Training plan the training curriculum for the remainder of 2018 and early 2019. This evaluation is available in the PJM LMS via the DTS Company Account. For questions related to the DTS Company Account or the mid-year evaluation, please contact TrainingSupport@pjm.com.

7. Additional Items from the DTS (9:30 – 9:45)

No new items from the DTS.

Compliance Updates (9:45)

- Pending Task Reverification based on PCLLRW Tool Change – timing TBD
- See May OC Meeting Materials for Reliability Compliance Update: <http://www.pjm.com/committees-and-groups/committees/oc.aspx>

Future Agenda Items (9:50)

- Human Performance

Future Meeting Dates

June 19, 2018

09:00 a.m.

PJM Conference & Training Center/WebEx

July 17, 2018
 August 21, 2018
 September 18, 2018

09:00 a.m.
 09:00 a.m.
 09:00 a.m.

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Author: Maureen Curley

May Meeting Attendees:

Alicia Battaglino	Constellation
Al Yursis	ComEd
Amy Gayle	Dominion VA Power
Anita Patel	PJM
Benjamin Bernier	Gridforce Energy
Brandon McGee	CES
Brian Croteau	BET
Brian Guzejko	PECO
Chris O'Leary	PSEG
David Lloyd	UGI
Donna LeFevre	Dominion
Doug Guignet	PJM
James Augello	Neptune
Jason Procniar	Dayton
Jim Donahue	OVEC
John Dipolito	PSEG
Joseph Helms	Rainbow Energy
Josh Benson	AES
Justin Friedman	Tenaska Power Services
Karen McGee	AEP
Lisa Fincher	PEPCO
Mark Armstrong	AEP
Mark Ellis	AEP
Mark Gear	Exelon/Constellation
Mark Klohonatz	First Energy
Mark Sawyer	SMECO
Maureen Curley	PJM
Michael Hoke	PJM
Michael Sandidge	PEPCO
Nick Greenhawk	Easton
Pamela Wiggins	PSEG
Robert Felix	Duquesne Light

Steve Hanson	ACES
Steve Mines	AEP
Steve Stiles	EKPC
Suzanne Heref	PJM
Carolyn Sue Ziegler	BGE
Ted Schumacher	Duke Energy
Todd Poynton	RECO
Tom Hunt	PECO
Tori Drummond	Dominion

Antitrust:

You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

Code of Conduct:


As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

Public Meetings/Media Participation:

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings. PJM may create audio, video or online recordings of stakeholder meetings for internal and training purposes, and your participation at such meetings indicates your consent to the same.

Participant Identification in WebEx:

When logging into the WebEx desktop client, please enter your real first and last name as well as a valid email address. Be sure to select the "call me" option. PJM support staff continuously monitors WebEx connections during stakeholder meetings. Anonymous users or those using false usernames or emails will be dropped from the teleconference.

<p>On the Phone Dial</p>  <p>Mute / Unmute</p>	<p>Linking Teleconference Connection to WebEx</p> <p>To link your teleconference connection (audio presence) to your WebEx presence, please dial *29 and enter your Personal Identification Number. Once you are logged in to the WebEx, this PIN can be found under the "Meeting Info" tab of your WebEx window.</p>
<p>Join a Meeting</p>	<ol style="list-style-type: none"> 1. Join meeting in the WebEx desktop client 2. Enter name (<i>First and Last*</i>) and corporate email 3. Under "Select Audio Option" select "Call Me" option from the dropdown menu

**Note: Anonymous users or those using false usernames or emails will be dropped from the teleconference.*



Meeting Minutes

Provide feedback on the progress of this group: [Facilitator Feedback Form](#)
Visit learn.pjm.com, an easy-to-understand resource about the power industry and PJM's role.