

**Dispatcher Training Subcommittee**  
**PJM Conference and Training Center & WebEx (Password dts0818pjm)**  
**August 18<sup>th</sup>, 2015**  
**9:00 a.m. – 10:30 a.m. EPT**

## Administration (09:00-09:05)

1. Welcome, announcements and Anti-trust and Code of Conduct announcement.
2. Approval of meeting minutes from July, 2015.

## Monthly Items & Training Updates (9:05-10:30)

### 3. **SOS Report** (9:05 – 9:10)

Mr. Lloyd will report on any items of interest from the System Operating Subcommittee Meetings.

### 4. **Compliance Update** (9:10 – 9:15)

Ms. Curley will provide an update on member compliance with PJM Training and Certification requirements, per Manual 40.

### 5. **Compliance Monitoring Issue Charge** (9:15 - 9:20)

An update will be provided on the status of this issue which was discussed at the OC.

### 6. **Review of Transmission and Generation Task List** (9:20 – 9:35)

To address PJM's SAT requirements, members are requested to review the current Transmission and Generation Task Lists via the PJM LMS, and submit their review results via the provided "Evaluation" (Reviewed with no comments, or reviewed with comments). Any comments or suggested changes will be shared with DTS for discussion.

### 7. **2015-2016 PJM Drill Dates** (9:35 – 9:45)

2015 Summer Emergency Procedures Drill	5/12/15, complete
2015 Spring Restoration Drill	2/24/15 – 2/25/15, complete
2015 Fall Individual Company Restoration Drills	<a href="#">See dates below</a>
2015 Winter Emergency Procedures Drill	<a href="#">11/10/15</a>
2016 Spring Restoration Drill	2/23/15 – 2/24/15 (back up 3/1-3/2)

## Fall Member Drill Dates – 2015

Sept 29 & 30 Tuesday & Wednesday	AEP & DEOK *
October 1 Thursday	<b>Dominion</b>
October 7 Wednesday	PEPCO-BGE
October 8 Thursday	<b>DPL, AE</b>
October 14 Wednesday	FE South, PN, Duquesne *
October 15 Thursday	PPL, UGI, FE-ME *
October 21 & 22 Wednesday & Thursday	Dayton & EKPC
October 22 Thursday	<b>FE-ATSI (Wadsworth) &amp; CPP</b>
October 28 Wednesday	<b>ComEd, PECO, RMU</b>
October 29 Thursday	<b>FE-JC</b>
November 4 Wednesday	<b>PS, and Rockland</b>

Red indicates TOs drilling at their locations

\*Cross Zonal Coordination

### 8. **PJM Manual 40 Updates** (9:45 – 9:55)

An update will be provided on the status of PJM Manual 40.

### 9. **TO-TOP Matrix Updates for PER-005-2** (9:55 – 10:05)

An update will be provided on the status of the matrix updates for PER-005-2.

### 10. **NERC GridEx III Exercise** (10:05 – 10:10)

Mr. Wallin will provide an update on the GridEx Exercise which will take place in November

### 11. **Training Items For Review** (10:10 – 10:20)

- Update on IRC Training
  - o Required JIT training in the LMS should be completed by 8/31/15 (The New IRC)
  - o Daily IRC tests will continue to take place throughout July
  - o Virtual training sessions scheduled for 8/25  
<http://www.pjm.com/Globals/Training/Courses/v-instant-reserve-check.aspx>
- System Restoration Online Refresh (associated with Fall Drill) will be available on or around 9/15/15

## 12. Additional Items from the DTS (10:20 – 10:30)

### Attendance and Future Meeting Dates

13. Attendance for those participating via phone only

14. Future Meeting Dates:

September 22 <sup>nd</sup> 2015	09:00 a.m.	PJM Conference & Training Center/WebEx
October 20 <sup>th</sup> 2015	09:00 a.m.	PJM Conference & Training Center/WebEx
November 17 <sup>th</sup> 2015	09:00 a.m.	PJM Conference & Training Center/WebEx

Author: Anita Patel

#### Anti-trust:

You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

#### Code of Conduct:

As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

#### Public Meetings/Media Participation:

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings.

#### Public Meetings/Media Participation:

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings.

