

Dispatcher Training Subcommittee

WebEx

January 16, 2024

9:00 a.m. – 10:00 a.m. EPT

Administration (9:00-9:05)

1. Welcome

Maureen Curley, PJM, reviewed announcements, anti-trust, Code of Conduct and attendance.

2. Request for any additional agenda items

3. Approval of meeting minutes from December 2023

The draft minutes from December 2023 were approved with 0 objections and 0 abstentions.

Monthly Items & Training Updates (9:05-9:50)

4. Compliance Update (9:05 – 9:10)

The DTS was provided with an update on member compliance with PJM Training and Certification requirements, per Manual 40.

Companies were reminded to contact TrainingSupport@pjm.com as early as possible if they have an operator who is getting close to a training/certification requirements due date. PJM will work with the individuals on a plan to meet the requirements, including additional training courses or exam retesting as needed.

5. PJM Drills (9:10 – 9:15)

2024 Spring Restoration Drill	5/15/24-5/16/24 Primary; 5/22/24-5/23/24 Back-up
2024 Summer Emergency Procedures Drill	5/2/24
2024 Fall Restoration Drills	TBD
2024 Winter Emergency Procedures Drill	TBD
2024 Grid Security Drill	10/29/24

Ed Figuli, PJM, provided a summary of the 2023 GridEx VII drill. For additional information, please see the [meeting materials](#). For questions, please contact Edward.Figuli@pjm.com.

6. Manual 40 Revision (9:15 – 9:25)

Doug Guignet, PJM, reviewed the proposed changes to PJM Manual 40: Training and Certification Requirements as part of the annual review. For additional information, please see the [meeting materials](#). For questions, please contact Douglas.Guignet@pjm.com.

7. 2024 PJM Operator Seminar Update (9:25 – 9:35)

Maureen Curley, PJM, provided an update on the 2024 PJM Operator Seminar. For additional information, please see the [meeting materials](#). For questions, please contact TrainingSupport@pjm.com.

8. Training Items (9:35 – 9:45)

- Certification Program Update

Michael Hoke, PJM, provided an update on the certification program. The anticipated launch of the new delivery vendor is January 22, 2024. To apply for the exam, please visit: <https://pjm.com/training/certification>. If you have any questions or comments, please contact TrainingSupport@pjm.com.

- Annual Training Plan

Maureen Curley, PJM, provided an update on the draft 2024 training calendar that is available on the PJM website. If you have any questions or comments on the draft training plan, please contact TrainingSupport@pjm.com.


- Training Activity Submissions

Marc Farinas, PJM, reminded the DTS that Training Activity Submission forms for training completed in 2023 should be submitted to PJM no later than January 31, 2024, so that the PJM LMS can be updated. The DTS was also reminded to ensure that company rosters in the LMS are accurate and up-to-date. For questions, please contact TrainingSupport@pjm.com.

9. Additional Items from the DTS (9:45 – 9:50)

Information Only Posting

- See January OC Meeting Materials for Reliability Compliance Update: [OC Website](#)

Future Meeting Dates and Materials			Materials Due to Secretary	Materials Published
Date	Time	Location		
February 13, 2024	9:00 a.m.	WebEx	2/6/2024	2/8/2024
March 12, 2024	9:00 a.m.	WebEx	3/5/2024	3/7/2024
April 16, 2024	9:00 a.m.	WebEx	4/9/2024	4/11/2024

Author: Maureen Curley

January Attendees

Derek Wallner	AEP
Treasa Himmelspach	AEP
Brian Croteau	BETM
Jason Procnuiar	Buckeye
James Rebsamen	ComEd
Mike Small	ComEd
TJ Johnson	ComEd
James A Rucci Sr	Constellation
Scott Simpson	Constellation
Bennie Rice	CPP
Paul Neyer	Dayton Power & Light
Bill Esterling	Delmarva
Alyssa Kelley	Dominion Energy
Katherine Laing	Dominion Energy
Renae Forbes	Dominion Energy
John Sturgeon	Duke Energy
Thomas Cichowski	Duquesne
Christopher Taylor	Duquesne Light
Nick Greenhawk	Easton Utilities
Ronnie Mollohan	EKPC
Sue Ziegler	Exelon-MAS/BGE/Peppo
Allen Halliwell	First Energy
Ben Wagar	First Energy
David Green	First Energy
Jennifer Ford	First Energy
Jim Eckels	First Energy
Joe Oppman	First Energy
John Wilson	First Energy

Mark Garza	First Energy
Peter Salerno	First Energy
Benjamin Bernier	Mercuria
Brian Guzejko	PECO
Áine Hasham	PJM
Becky Davis	PJM
Benjamin T. Miller	PJM
Doug Guignet	PJM
Edward Figuli	PJM
Jeff Yeager	PJM
Marc Farinas	PJM
Maureen Curley	PJM
Michael Hoke	PJM
Tina Mohler	PJM
Ben Parent	PPL Utilities
Shane Casciano	PPL Utilities
Chris Oleary	PSEG
Meghan Pietrocola	Public Service
Nick Rose	Public Service
Pamela Wiggins	Public Service
William Mehnert	Rockland
Jim Augello	Siemens/Neptune
Michael Goulding	Silver Run Electric
Andre Francis	SMECO
Nick Corder	TYR Energy
Brian Stettler	UGI Energy Services
Chris Lauer	UGI Utilities
Paul Hesson	WM Renewables

Antitrust:

You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

Code of Conduct:

As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials. Expectations for participating in PJM activities are further detailed in the [PJM Code of Conduct](#).

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Meeting Minutes

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The use of the Webex chat feature during meetings shall be primarily reserved for administrative and logistical purposes, such as managing a question or comment queue, noting technical difficulties, and meeting support or management purposes. Utilizing Webex chat for any other commentary should be limited to short phrases. Detailed commentary or substantive dialog shall be shared orally by entering the speaker queue.