

Dispatcher Training Subcommittee

WebEx

October 20, 2020

9:00 a.m. – 10:00 a.m. EPT

Administration (9:00-9:05)

1. Welcome

Maureen Curley, PJM, reviewed announcements, anti-trust, Code of Conduct guidelines and attendance.

2. Approval of meeting minutes from September 2020

The September 2020 meeting minutes were accepted without any corrections or deletions.

3. Request for any additional agenda items

Monthly Items & Training Updates (9:05-9:45)

4. Compliance Update (9:05 – 9:10)

The DTS was provided with an update on member compliance with PJM Training and Certification requirements, per Manual 40.

Companies were reminded to contact TrainingSupport@pjm.com if they have an operator who is getting close to a training/certification requirement due date. PJM will work with the individuals on a plan to meet the requirements.

5. 2020 PJM Drill Dates (9:10 – 9:15)

2020 Summer Emergency Procedures Drill	6/2/20 – <i>completed</i>
2020 Restoration Drills	West Drill: 10/6/20 – 10/7/20 – <i>completed</i> East Drill: 10/28/20 – 10/29/20
2020 Winter Emergency Procedures Drill	11/18/20
2020 Grid Security Drill	11/10/20

2020 Restoration Drill Update

Danny Restucci, PJM, provided the DTS with an update on the restoration drills. For questions, please contact SystemRestorationDrillTm@pjm.com

2020 Grid Security Drill Update

Don Wallin, PJM, provided an update on the 2020 Grid Security Drill. For questions or more information, please contact Don.Wallin@pjm.com or Brad.Harris@pjm.com.

2020 Winter Emergency Procedures Drill Update

PJM is finalizing the refresh training and the drill script. The refresh training will be available in the LMS a week prior to the drill date. The script will be sent to the DTS ahead of the drill. For questions, please contact Maureen.Curley@pjm.com.

Training Items (9:35 – 9:40)

- 2020 Training Update

Due to the COVID-19 pandemic, PJM has cancelled the in-person classes scheduled through the end of the year. PJM is actively working on ways to provide training hours to members to meet the training and certification requirements:

- PJM offers a number of courses for credit through the Learning Management System (LMS). For additional courses, or questions related to course availability, please contact TrainingSupport@pjm.com
- PJM is hosting a number of virtual sessions on a variety of operations and markets topics. Some of the sessions will also contain simulation and EOP hours. These sessions are posted for registration on www.pjm.com. Information about course hours can be found in the course details.
- For individuals completing the online Generation and Transmission ITP, PJM will be hosting a weekly session where instructors will be available to answer questions and provide additional clarification. These sessions will be posted for registration in the LMS.
- For companies interested in using the PJM LMS to deploy company-specific training to operators, please contact TrainingSupport@pjm.com

Troy Cawley, PJM, provided an update on the just-in-time training on Unit Dispatch that was developed in response to an RCA. This training was assigned in the LMS. PJM encourages dispatchers to complete this training by December 1, 2020.

- PJM Generation Certification Exam Update

- Maureen Curley gave a brief update on the Generation certification exam. The exam will be republished on 11/18/2020. No new items were written for this update, so the reference material on the PJM website remains current. For questions, please contact TrainingSupport@pjm.com.
- For exam scheduling, once the candidate receives their scheduling number they may use the online portal to schedule their exam appointment: <http://schedule.psiexams.com>. If candidates run into any issues with exam scheduling, PSI can be reached via phone at (888) 519-9901. Please let PJM know if candidates are unable to schedule an exam via web or phone.

- 2020 Train-the-Trainer
 - PJM will be hosting its annual Train-the-Trainer session virtually in 2020. Partnering with ATD, the *Designing Virtual Training* course will focus on how to successfully design virtual instructor-led training programs that establish learner engagement, incorporate collaborative activities, and include effective instructional materials. The course will consist of 6, 2 hour virtual sessions. To receive course credit from ATD, participation in at least 5 of the sessions is required.
 - November 30, 2020 – (9am – 11am ET)
 - December 2, 7, 9, 14, 16, 2020 – (9am – 11am ET)
 - Registration will be sent to the DTS by the end of October.
 - For questions, please contact Maureen.Curley@pjm.com
- End-of-year reminders

The PJM Training Program evaluation has been added to the DTS Company Accounts in the PJM LMS. The DTS was reminded to complete this evaluation for 2020. For questions related to the program evaluation or the company accounts in the LMS, please contact TrainingSupport@pjm.com.

6. Additional Items from the DTS (9:40 – 9:45)

No new items from the DTS.

Compliance Updates (9:45)

- See October OC Meeting Materials for Reliability Compliance Update: <http://www.pjm.com/committees-and-groups/committees/oc.aspx>

Future Meeting Dates

November 17, 2020	9:00 a.m.	WebEx
December 15, 2020	9:00 a.m.	WebEx

October Meeting Attendees:

Nate Wyatt	ACES
Mark Armstrong	AEP
Mark Ellis	AEP
Randel Cooper	AEP
Steve Mines	AEP
Terry Gates	AEP
Jerry Willman	AMP Partners
Jonathan Fowler	Atlantic City Electric
Rebecca Baier	BGE

Sue Ziegler	BGE
Brian Croteau	Boston Energy
Jason Proconiar	Buckeye Power
Larry Crudup	CES
Al Yursis	ComEd
Tunisia Riley	ComEd
James Rucci Sr.	Constellation
Mark Gear	Constellation
Shodhan Patel	Constellation

Bennie Rice	CPP
Josh Benson	Dayton Power & Light
Christine Dobrucky	Dominion
Kathy Laing	Dominion
Marquette Hooker	Dominion
Victoria Drummond	Dominion
John Sturgeon	Duke Energy
Ronald Wong	Duke Energy
Tom Paff	Duke Energy
Thomas Cichowski	Duquesne
Todd Ament	Eagle Creek Renewables
Nick Greenhawk	Easton Utilities
Ronnie Mollohan	EKPC
Derrick Swym	First Energy
Eric Bryant	First Energy
Jim Eckels	First Energy
Mark Garza	First Energy
Mark Klohonatz	First Energy
Kyle Brouillette	IMPA
Mark Bradley	ITC

George Brady	OVEC
Tom Hunt	PECO
Áine Hasham	PJM
Clem Lovasik	PJM
Daniel Restucci	PJM
Don Wallin	PJM
Doug Guignet	PJM
Janell Fabiano	PJM
Maureen Curley	PJM
Troy Cawley	PJM
Ben Parent	PPL Utilities
Brett Johnson	PPL Utilities
Chris O'Leary	PSEG
Peter Downes	Public Service
Nick Kowalczyk	Rockland
Andre Francis	SMECO
Donald Renz	Tenaska
Nick Corder	TYR Energy
David Lloyd	UGI Utilities
Floyd Nelson	Vistra

Author: Maureen Curley

Antitrust:

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Code of Conduct:

As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

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