

Dispatcher Training Subcommittee

WebEx

November 19, 2019

9:00 a.m. – 10:00 a.m. EPT

Administration (9:00-9:05)

1. Welcome

Michael Hoke, PJM, reviewed announcements, anti-trust, Code of Conduct guidelines and attendance.

2. Approval of meeting minutes from October 2019

The October 2019 meeting minutes were accepted without any corrections or deletions.

3. Request for any additional agenda items

Monthly Items & Training Updates (9:05-9:45)

4. Compliance Update (9:05 – 9:10)

The DTS was provided with an update on member compliance with PJM Training and Certification requirements, per Manual 40.

Transmission

All compliant with Training/Certification requirements

Generation

Training – 4 companies non-compliant

Certification – 3 companies non-compliant

Small Generation

Training – 5 companies non-compliant

CSP

Training – 2 companies non-compliant

5. 2020 PJM Drill Dates (9:10 – 9:15)

2020 Spring Restoration Drill	5/19/20 – 5/20/20
2020 Summer Emergency Procedures Drill	TBD
2020 Fall Restoration Drills	9/28/20 – 11/6/20
2020 Winter Emergency Procedures Drill	TBD

2020 Fall Restoration Drill – DRAFT Schedule

September 28, to November 6, 2020

Date	Day	Company
Sept 29-30	Tue-Wed	FE East/West/South
Sept 29	Tue	PPL/DUQ/ CPP/ UGI
Oct 7-8	Wed-Thur.	Dominion
Oct 13	Tue	PEPCO/BG&E/SMECO
Oct 14	Wed	AE/DELMARVA/PECO
Oct 20	Tue	ComEd/RMU (GRID4CE)
Oct 22	Thur.	DAYTON/EKPC
Oct 27	Tue	PS/O&R
Nov 3	Tue	DEOK
Nov 3-4	Tue-Wed	AEP/ ITC/OVEC

The DTS was provided with draft dates for the 2020 Restoration Drills. The target dates for the Spring Restoration drill are May 18-20, 2020. Please see the schedule below for draft dates for the Fall Restoration drill. Please review the schedule and contact SystemRestorationDrillTm@pjm.com if you have any questions or changes.

6. Training Items (9:15 – 9:30)

- Upcoming Training Sessions

Registration is now open for the 2019 PJM Train-the-Trainer – December 10th & 11th, 2019, at the PJM CTC. Mike Parkinson, Billion Dollar Graphics, will be providing a two-day session on using PowerPoint to design and delivery high-impact training. Please contact TrainingSupport@pjm.com with any questions or with any topic suggestions you'd like to see covered during the event.

- 2020 Seminar

Planning for the 2020 Operator Seminar is underway. The DTS is asked to provide any comments or suggestions related to next year's program to Maureen.Curley@pjm.com or TrainingSupport@pjm.com.

- End-of-year Program Evaluation

The end-of-year program evaluation form has been added to the DTS company accounts in the LMS. The DTS was reminded to complete these forms. For questions or access to the DTS company account, please contact TrainingSupport@pjm.com.

7. Additional Items from the DTS (9:30 – 9:45)

No new items from the DTS.

Compliance Updates (9:45)

- See November OC Meeting Materials for Reliability Compliance Update: <http://www.pjm.com/committees-and-groups/committees/oc.aspx>

Future Meeting Dates

December 17, 2019	9:00 a.m.	PJM Conference & Training Center/WebEx
January 21, 2020	9:00 a.m.	PJM Conference & Training Center/WebEx
February 18, 2020	9:00 a.m.	PJM Conference & Training Center/WebEx
March 24, 2020	9:00 a.m.	PJM Conference & Training Center/WebEx
April 21, 2020	9:00 a.m.	PJM Conference & Training Center/WebEx

Author: Maureen Curley

November Meeting Attendees:

Al Yursis	ComEd
Alicia Battaglino	Constellation
Amanda Ripperda	IMEA
Andre Francis	SMECO
Andy Fesperman	Duke Energy
Ben Parent	PPL
Ben Rice	CPP
Benjamin Bernier	Gridforce
Brandon McGee	CES
Brian Croteau	Boston Energy
Brian Guzejko	PECO
Brian Lynn	PJM
Chris OLeary	PSEG
Chris Taylor	Duquesne Light
Christy Dobrucky	Dominion Energy
David Lloyd	UGI
Doug Guignet	PJM
Eric Bryant	First Energy
Eric Linder	NextEra

Jim Donahue	OVEC
Jim Eckels	First Energy
Jim Eckstein	Duke Energy
John Dippolito	Public Service
John Sturgeon	Duke Energy
Jose Santiago	BGE
Josh Benson	Daytn
Larry Crudup	CES
Lisa fincher	PEPCO
Mark Grear	Constellation
Michael Goulding	Cross Texas
Michael Hoke	PJM
Nate Wyatt	ACES Power
Pamela Wiggins	Public Service
Patrick Parasram	Rockland
Paul Hesson	WM Renewables
Richard Vendetti	CPP
Ronald Hart	Dominion Energy
Ronald Wong	Duke Energy

T Jones	Easton Utilities
Terry Gates	AEP

Thomas Cichowski	Duquesne Light
Tunisia Riley	ComEd

Antitrust:

You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

Code of Conduct:


As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

Public Meetings/Media Participation:

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings. PJM may create audio, video or online recordings of stakeholder meetings for internal and training purposes, and your participation at such meetings indicates your consent to the same.

Participant Identification in WebEx:

When logging into the WebEx desktop client, please enter your real first and last name as well as a valid email address. Be sure to select the "call me" option. PJM support staff continuously monitors WebEx connections during stakeholder meetings. Anonymous users or those using false usernames or emails will be dropped from the teleconference.

<p>On the Phone Dial</p>  <p>Mute / Unmute</p>	<p>Linking Teleconference Connection to WebEx</p> <p>To link your teleconference connection (audio presence) to your WebEx presence, please dial *29 and enter your Personal Identification Number. Once you are logged in to the WebEx, this PIN can be found under the "Meeting Info" tab of your WebEx window.</p>
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<p>Join a Meeting</p>	<ol style="list-style-type: none"> 1. Join meeting in the WebEx desktop client 2. Enter name (<i>First and Last</i>) and corporate email 3. Under "Select Audio Option" select "Call Me" option from the dropdown menu
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**Note: Anonymous users or those using false usernames or emails will be dropped from the teleconference.*

Provide feedback on the progress of this group: [Facilitator Feedback Form](#)
 Visit learn.pjm.com, an easy-to-understand resource about the power industry and PJM's role.