






Resource Tracker Updates for the System Restoration Spring Drill 2019

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Action Required	Deadline	Who May Be Affected
<p>Update Resource Tracker with System Restoration Contact Information (Name and Email) during open period for the 2019 Spring System Restoration Drill</p> 	<p>Open Period= 2/1/19-2/22/19</p> 	<p>Generator Operators</p> 

- Members approved the following at the December 20, 2018 MRC
 - Move from a bi-annual to an annual confirmation
 - Confirmation period opens October 1 and closes November 1
 - Review confirmation after 2019 and determine if working
 - Move language from User Guide to M14D, Section 5.3.7
- Resource Tracker User Guide will be updated to reflect changes and make more user friendly

- The 2018 Spring System Restoration drill email invitation was sent using the PJM survey tool called Qualtrics
 - Qualtrics will be used for the 2019 email invitation as well
- The invitation was sent to the Generator Owner email addresses listed in Resource Tracker
 - After the 2018 invites went out, System Restoration Coordinators (which were not the Generator Operator contact) requested to receive and manage the drill invitations too
 - PJM added new fields in Resource Tracker to identify contacts to manage the drill invitation response for the 2019 email invitation
 - The new fields allow for individual email or distribution list email

Topic	Description
Who	All Generator Operators must review and update their contact name and email information in Resource Tracker for the 2019 Spring System Restoration Spring Drill.
What	<p>Additional fields have been added to Resource Tracker for users to add System Restoration Contact information (name and email) for drill invitations.</p> <p>In Resource Tracker, all Generation Operators must:</p> <ol style="list-style-type: none"> 1) Review and ensure all Generator Operator contact information is accurate 2) Add System Restoration contact information (name and email)
Why	<p>The contact information in Resource Tracker will be used to generate the 2019 Spring System Restoration Drill invitation list. This request is in order to be compliant with NERC Standard EOP 006-2, R10.1.:</p> <p><i>Each Reliability Coordinator shall request each Transmission Operator identified in its restoration plan and each Generator Operator identified in the Transmission Operators' restoration plans to participate in a drill, exercise or simulation at least every two calendar years.</i></p>
When	The open period to update information in Resource Tracker is February 4, 2019 to February 22, 2019
Contact	For questions or additional information, please contact Chris Franks (Christine.Franks@pjm.com)