

Dispatcher Training Subcommittee  
PJM Conference and Training Center & WebEx  
June 19, 2018  
9:00 a.m. – 10:00 a.m. EPT

## Administration (9:00-9:05)

### 1. Welcome

Ms. Maureen Curley, PJM, reviewed announcements, anti-trust, Code of Conduct guidelines and attendance.

### 2. Approval of meeting minutes from May 2018

The May 2018 meeting minutes were accepted without any corrections or deletions.

### 3. Request for any additional agenda items

## Monthly Items & Training Updates (9:05-9:45)

### 4. Compliance Update (9:05 – 9:10)

PJM provided an update on member compliance with PJM Training and Certification requirements, per Manual 40.

#### Transmission

All compliant with Training/Certification requirements

#### Generation

*Training* – 4 companies non-compliant

*Certification* – 1 company non-compliant

#### Small Generation

*Training* – 1 company non-compliant

#### CSP

*Training* – 1 company non-compliant

### 5. 2018 PJM Drill Dates (9:10 – 9:15)

2018 Spring Restoration Drill	5/15/18 – 5/16/18 – <i>completed</i>
2018 Summer Emergency Procedures Drill	5/14/18 – <i>completed</i>
2018 Fall Restoration Drills	9/24/18 – 11/2/18
2018 Winter Emergency Procedures Drill	<i>TBD</i>
Grid Security Drill Exercise	11/14/18

## 2018 Fall Restoration Drill Schedule – DRAFT

Date	Company
9/25	O&R
9/25 – 9/26	AEP/DEOK (ITC?/OVEC)
10/4	AE-DELMARVA
10/9	Duquesne
10/11	PEPCO-BG&E-SMECO
10/16	ComEd-RMU (GRID4CE)
10/18	DAYTON-EKPC
10/23 – 10/24	Dominion
10/25	PECO
10/30	PPL-UGI
10/30 – 10/31	FE East/West/South/CPP?
10/31	PS

FE-PN/PPL – Cross Zonal

Red = Away

### Fall Restoration Drill

The DTS was reminded to review the schedule and provide PJM with any date or location changes. For questions, please contact [Joshua.Berckman@pjm.com](mailto:Joshua.Berckman@pjm.com) or [Michael.Lawruk@pjm.com](mailto:Michael.Lawruk@pjm.com).

### 6. Upcoming Training Items (9:15 – 9:30)

#### PCLLRW – Tool Changes

Doug Guignet, PJM, provided the DTS with an update related to the implementation of the Voltage Dfax enhancement to the PCLLRW tool. The date for implementation is still pending. Updates will be provided to this group as the date nears. For questions or additional information, please contact [Douglas.Guignet@pjm.com](mailto:Douglas.Guignet@pjm.com).

#### PJM Generation Certification Exam Update

The Exam Working Group (EWG) is finalizing a survey that will be sent to all generation certified dispatchers. This survey will help guide the update of the generation exam later this year. For questions related to the generation certification exam, please contact [Rebecca.Gerber@pjm.com](mailto:Rebecca.Gerber@pjm.com).

## PJM Transmission Certification Exam Update

PJM provided the DTS with an update on the PJM Transmission Owner Operator Certification exam. The new exam will be available beginning August 1, 2018. During August and September, the exam will be available without instant scoring. The exam will be unavailable during the month of October, while the new exam is validated and the cut-score is determined.

The updated content outline and reference material are available on the PJM website. Questions related to the PJM Transmission exam may be sent to: [Michael.Hoke@pjm.com](mailto:Michael.Hoke@pjm.com).

## 2018 Annual Review of Opt-Outs

PJM conducted the annual review of the Transmission Owner task opt-outs. The current opt-outs were reviewed with the applicable companies and PJM operations leadership. The 2018 review is complete; no new opt-outs were identified.

## Train-the-Trainer – Needs Analysis

Planning is underway for the 2018 Train-the-Trainer. The DTS was asked to provide any feedback or suggestions for this year's program. For questions or topic suggestions, please contact [Maureen.Curley@pjm.com](mailto:Maureen.Curley@pjm.com).

## 7. Additional Items from the DTS (9:30 – 9:45)

*No new items from the DTS.*

## Compliance Updates (9:45)

- Pending Task Reverification based on PCLLRW Tool Change – timing TBD
- See May OC Meeting Materials for Reliability Compliance Update: <http://www.pjm.com/committees-and-groups/committees/oc.aspx>

## Future Meeting Dates

July 17, 2018	09:00 a.m.	PJM Conference & Training Center/WebEx
August 21, 2018	09:00 a.m.	PJM Conference & Training Center/WebEx
September 18, 2018	09:00 a.m.	PJM Conference & Training Center/WebEx
October 16, 2018	09:00 a.m.	PJM Conference & Training Center/WebEx

Author: Maureen Curley

## June Meeting Attendees:

Alicia Battaglino	Constellation
Al Yursis	ComEd
Amy Gayle	Dominion VA Power
Andre Francis	SMECO
Anita Patel	PJM
Ben Parent	PPL
Benjamin Bernier	Gridforce Energy
Bennie Rice	CPP
Brandon McGee	CES
Brian Croteau	BET
Brian Guzejko	PECO
Chad Singer	Trane
Chris O'Leary	PSEG
David Lloyd	UGI
Dennis Schoetmer	ITC
Donna LeFevre	Dominion
Doug Guignet	PJM
Eric Bryant	First Energy
James Augello	Neptune
Jim Eckels	First Energy
John Karasiewicz	PSEG
Josh Benson	AES
Brandon McGee	CES
Karen McGee	AEP
Kenny Keilholtz	GenOn Energy Management
Lisa Fincher	PEPCO
Mark Armstrong	AEP
Mark Garza	First Energy
Mark Klohonatz	First Energy
Maureen Curley	PJM
Michael Sandidge	PEPCO
Pamela Wiggins	PSEG
Paul Hesson	WM Renewable Energy
Randy Cooper	AEP
Robert Felix	Duquesne Light
Ryan Cox	AEP
Steve Stiles	EKPC
Suzanne Herel	PJM



# Meeting Minutes

Ted Schumacher	Duke Energy
Tom Hunt	PECO
Tunisia Riley	ComEd

### Antitrust:

You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

### Code of Conduct:


As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

### Public Meetings/Media Participation:

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings. PJM may create audio, video or online recordings of stakeholder meetings for internal and training purposes, and your participation at such meetings indicates your consent to the same.

### Participant Identification in WebEx:

When logging into the WebEx desktop client, please enter your real first and last name as well as a valid email address. Be sure to select the "call me" option. PJM support staff continuously monitors WebEx connections during stakeholder meetings. Anonymous users or those using false usernames or emails will be dropped from the teleconference.

<p><b>On the Phone Dial</b></p>  <p>Mute / Unmute</p>	<p><b>Linking Teleconference Connection to WebEx</b></p> <p>To link your teleconference connection (audio presence) to your WebEx presence, please dial *29 and enter your Personal Identification Number. Once you are logged in to the WebEx, this PIN can be found under the "Meeting Info" tab of your WebEx window.</p>
<p><b>Join a Meeting</b></p>	<ol style="list-style-type: none"> <li>1. Join meeting in the WebEx desktop client</li> <li>2. Enter name (<i>First and Last*</i>) and corporate email</li> <li>3. Under "Select Audio Option" select "Call Me" option from the dropdown menu</li> </ol>

*\*Note: Anonymous users or those using false usernames or emails will be dropped from the teleconference.*