



<b>Effective Date</b>	February 1, 2018
<b>Impacted Manual #(s)/Manual Title(s):</b>	
Manual 40 Training and Certification Requirements	
<b>Conforming Order(s):</b>	
<b>Associated Issue Tracking Title:</b>	
<b>Committee Approval Path - What committee(s) have already seen these changes?</b>	
DTS      11/21/17 (first read)    12/19/17 (endorsement) SOS      12/7/17 (first read);    1/4/18 (endorsement) DRS      12/8/17 (first read);    1/12/18 (endorsement) OC        12/12/17 (first read);    1/9/18 (endorsement) MRC      12/21/17 (first read);    1/25/18 (endorsement)	
<b>MRC 1<sup>st</sup> read date:</b>	12/21/17
<b>MRC voting date:</b>	1/25/18
<b>Impacted Manual sections:</b>	
Section 1: Training Overview 1.4: Analysis 1.5: Development of Training Programs 1.7: Evaluation of Program Activities  Section 2: Certification Overview 2.1: Purpose 2.2: Administration of the Certification Program 2.3: Certification Requirements  Section 3: Member Training and Certification Requirements 3.2: Entity Training and Certification Requirements 3.3: Compliance Monitoring Process for Training and Certification Requirements  Section 4: PJM Operator Training 4.3: Instructor Qualifications 4.4: Master Coordinator Initial Training and Qualification Requirements 4.5: Generation Dispatcher Initial Training and Qualification Requirements 4.6: Power Director Initial Training and Qualification Requirements 4.9: PJM System Operator Continuing Training Program	

**Reason for change:**

Annual Review per NERC Standard PER-005.

**Summary of the changes:**

- Section 1: Clarified the role of the Dispatcher Training Subcommittee (DTS) in the Task List Review and Program Evaluation
- Section 2: Reorganized section to accommodate the Markets certification exam
- 2.2.5: Added section on disciplinary actions for certification exam
- 2.3: Removed reference to timeframes associated with certification requirement. Added reference to Section 3 where these are covered in detail.
- 3.2.1: Added clarifying language to EOP requirement
- 3.2: Added clarifying language to the role of the DTS in determining the scope of the continuing training program
- 3.2: Changed MOC and Small Plant Generation Dispatcher continuing training requirement from rolling 3-year requirement to annual requirement
- 3.2.5: Added language to include Load Management resources
- Section 4: Consistency in formatting throughout section
- 4.3.1: Removed “beginning in 2012”
- 4.4: Changed requirement for PJM Generation Certification timeline from 1 year to 6 months to match the PJM member requirement.
- 4.4: Removed ExSchedules from list of Master Coordinator related tools
- 4.5: Added clarifying language to Simulator Retest process
- 4.6: Added clarifying language to Simulator Retest process. Replaced the word “Understand” in Skills and Knowledge section with “Ability to demonstrate knowledge of”.
- 4.9: Replaced the word “quiz” with “assessment”.

