Dispatcher Training Subcommittee  
PJM Conference and Training Center & WebEx  
September 19, 2017  
9:00 a.m. – 10:00 a.m. EPT

Administration (9:00-9:10)

1. Welcome, announcements, anti-trust, Code of Conduct and attendance.
2. The August 2017 meeting minutes were accepted without any corrections or deletions.
   
   *Please note the September DTS meeting was unable to be recorded due to technical difficulties. If DTS Members have additional questions related to the September meeting, please contact Maureen.Curley@pjm.com.*

Monthly Items & Training Updates (9:10-10:00)

3. Compliance Update (9:10 – 9:15)

   PJM provided an update on member compliance with PJM Training and Certification requirements, per Manual 40.

   **Transmission**
   All compliant with Training/Certification requirements

   **Generation**
   
   *Training* – 0 non-compliant  
   *Certification* – 1 company non-compliant

   **Small Generation**
   
   *Training* – 2 companies non-compliant

   **CSP**
   
   *Training* – 1 company non-compliant

4. RRC Update (9:15 – 9:25)

   Mr. Dave Hislop, PJM, and Ms. Chidi Ike-Egbuonu, PJM, provided a refresh on the RRC process. The presenters reviewed the rationale behind the tool changes along with the timeline for implementation. Details about how to submit an RRC were also discussed. Additional information about the RRC changes can be found on the eDART User Group page: [http://www.pjm.com/committees-and-groups/user-groups/edart-ug.aspx](http://www.pjm.com/committees-and-groups/user-groups/edart-ug.aspx)

   For more information on the RRC tool, Members may contact RRChelp@pjm.com
The DTS was reminded that the window for Task 6 reverification opened on September 1, 2017 and will run through March 1, 2018. For questions related to task reverification, please contact Maureen.Curley@pjm.com.

5. **2017 PJM Drill Dates (9:25 – 9:35)**

2017 Spring Restoration Drill 2/21/17 – 2/22/17 - *completed*
2017 Summer Emergency Procedures Drill 5/9/17 (back-up 5/16/17) - *completed*
2017 Fall Company Restoration Drills 09/27/17 – 11/03/17
2017 Winter Emergency Procedures Drill 11/7/17 (back-up 11/14/17)
NERC GridEx IV Exercise 11/15/17 – 11/16/17

**2017 PJM Fall Restoration**

Mr. Danny Restucci, PJM, provided an update on the upcoming Fall Restoration Drill dates (see below). The DTS was reminded of the upcoming System Restoration Coordinators Subcommittee meeting on 9/20/17 and encouraged to participate. For more information about SRCS activities, please see: [http://www.pjm.com/committees-and-groups/subcommittees/srcs.aspx](http://www.pjm.com/committees-and-groups/subcommittees/srcs.aspx)

Questions and/or updates to the drill schedule may be sent to: Daniel.Restucci@pjm.com

**2017 PJM Fall Restoration – Drill Schedule**

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Company</th>
<th>Time</th>
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</thead>
<tbody>
<tr>
<td>Sept. 26&amp;27</td>
<td>Tues/Wed</td>
<td>AEP, DEOK, OVEC</td>
<td>26th - 1130-1530</td>
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<td>27th - 0730-1130</td>
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<tr>
<td>October 5</td>
<td>Thurs</td>
<td>PEKO</td>
<td>0600-1400</td>
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<tr>
<td>October 11</td>
<td>Wed</td>
<td>DPL</td>
<td>0800-1600</td>
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<tr>
<td>October 12</td>
<td>Thurs</td>
<td>Duquesne</td>
<td>0800-1600</td>
</tr>
<tr>
<td>October 17</td>
<td>Tue</td>
<td>BG&amp;E-PEPCO-SMECO</td>
<td>0800-1600</td>
</tr>
<tr>
<td>October 18</td>
<td>Wed</td>
<td>ComEd-RMU(Grid4ce)</td>
<td>0700-1500</td>
</tr>
<tr>
<td>October 19</td>
<td>Thurs</td>
<td>Dayton-EKPC</td>
<td>0800-1600</td>
</tr>
<tr>
<td>October 24</td>
<td>Tues</td>
<td>PPL- UGI</td>
<td>0800-1600</td>
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</tbody>
</table>
NERC GridEx IV

The DTS was reminded to review action items that were emailed out in September related to providing PJM with day-of-the-exercise contact information. The next and final Member’s Panning meeting will take place on October 11, 2017, at the PJM CTC. A WebEx option will also be available. More information, including a meeting agenda, will follow closer to the meeting date.

Questions related to the NERC GridEx IV Exercise may be sent to the PJM Planning Team: PJMGridExIV-PlanningTm@pjm.com.

6. Training Items for Review (9:35 – 9:50)

- Update on NERC SOCCED changes

  The DTS was advised that NERC will be updating SOCCED during Q4 of 2017. During the update period, there will be a 3 week data freeze where individual and provider accounts will be inaccessible. While firm implementation dates have not yet been provided by NERC, they are advising operators and providers to back-up their data prior to this update. More information will be provided as it becomes available.

- Annual review of Opt-Out requests for 2017

  The annual review of opt-outs was completed for 2017, per Manual 40. Each currently approved opt-out was reviewed with the applicable company to verify its validity. PJM Operations also conducted a review to ensure no impact to current operations. There are no changes at this time.

7. Additional Items from the DTS (9:50 – 10:00)

The 2018 Draft Training Calendar has been posted to the website: http://pjm.com/~/media/training/2018-draft-training-plan.ashx. For questions or comments, please contact Maureen.Curley@pjm.com.

No additional items from the DTS.
### Future Meeting Dates

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>October 24, 2017</td>
<td>09:00 a.m.</td>
<td>PJM Conference &amp; Training Center/ WebEx</td>
</tr>
<tr>
<td>November 21, 2017</td>
<td>09:00 a.m.</td>
<td>PJM Conference &amp; Training Center/ WebEx</td>
</tr>
<tr>
<td>December 19, 2017</td>
<td>09:00 a.m.</td>
<td>PJM Conference &amp; Training Center/ WebEx</td>
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Author: Maureen Curley

### August Meeting Attendees:

<table>
<thead>
<tr>
<th>Name</th>
<th>Company</th>
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<tbody>
<tr>
<td>Allan Yursis</td>
<td>ComEd</td>
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<tr>
<td>Amy Gayle</td>
<td>Dominion</td>
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<tr>
<td>Anita Patel</td>
<td>PJM</td>
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<tr>
<td>Anna Vargas</td>
<td>ComEd</td>
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<tr>
<td>Benjamin Bernier</td>
<td>GridForce</td>
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<tr>
<td>Bennie Rice</td>
<td>CPP</td>
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<tr>
<td>Blain Atkins</td>
<td>Duke Energy</td>
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<tr>
<td>Brandon McGee</td>
<td>CES</td>
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<tr>
<td>Brian Croteau</td>
<td>BET</td>
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<td>Chidi Ike-Egbuonu</td>
<td>PJM</td>
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<tr>
<td>Chris O'Leary</td>
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<tr>
<td>Danny Restucci</td>
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<tr>
<td>Dave Hislop</td>
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<td>David Jones</td>
<td>GridForce</td>
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<td>Dennis Schoetmer</td>
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<td>Dharmesh Bharathan</td>
<td>CES</td>
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<td>Donna LeFevre</td>
<td>Dominion</td>
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<tr>
<td>Name</td>
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<tr>
<td>Heather Feliks</td>
<td>AEP</td>
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<tr>
<td>Jason Procuniar</td>
<td>AES</td>
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<td>Jim Eckels</td>
<td>First Energy</td>
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<td>John Dippolito</td>
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<td>Josh Benson</td>
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<td>Justin Freidman</td>
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<td>Lisa Fincher</td>
<td>PEPCO</td>
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<tr>
<td>Mark Bradley</td>
<td>ITC</td>
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<td>Mark Ellis</td>
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<td>Mark Klohonatz</td>
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<td>Nick Greenhawk</td>
<td>Easton Utilities</td>
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<td>Pamela Wiggins</td>
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<td>Paul Hesson</td>
<td>WM Renewable Energy</td>
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<td>SJ Afalla</td>
<td>Siemens Neptune</td>
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<td>Stanley Winbush</td>
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<td>Steve Stiles</td>
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<td>Carolyn Sue Ziegler</td>
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<td>Ted Schumacher</td>
<td>Duke Energy</td>
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<tr>
<td>Tom Hunt</td>
<td>PECO</td>
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<tr>
<td>Tom Paff</td>
<td>Duke Energy Renewable Services</td>
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Antitrust:
You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

Code of Conduct:
As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants’ responsibilities and rules regarding the dissemination of meeting discussion and materials.

Public Meetings/Media Participation:
Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that “detailed transcriptional meeting notes” and white board notes from “brainstorming sessions” shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings. PJM may create audio, video or online recordings of stakeholder meetings for internal and training purposes, and your participation at such meetings indicates your consent to the same.

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