

Dispatcher Training Subcommittee
PJM Conference and Training Center & WebEx
September 20th, 2016
9:00 a.m. – 10:00 a.m. EPT

Administration (9:00 – 9:10)

1. Welcome, announcements and Anti-trust and Code of Conduct and attendance.
2. The August, 2016 meeting minutes were accepted without any corrections or deletions.

Monthly Items & Training Updates (9:10-10:00)

3. **System Operator Subcommittee (SOS) Report** (9:10 – 9:15)

There were no items from the SOS for the DTS to address. There were no items for Mr. Lloyd to take back to the SOS.

4. **Compliance Update** (9:15 – 9:20)

An update was provided on member compliance with PJM Training and Certification requirements, per PJM Manual 40.

Transmission

All compliant with Training/Certification requirements

Generation

Training - 1 company non-compliant

Certification - 1 company non-compliant

Small Generation

Training - 2 companies non-compliant

CSP

Training - 3 companies non-compliant

5. **Review of Transmission and Generation Task List** (9:20 – 9:30)

To address PJM's SAT requirements, members are requested to review the current Transmission and Generation Task Lists via the PJM LMS, and submit their review results via the provided "Evaluation" (Reviewed with no comments, or reviewed with comments). Any comments or suggested changes will be shared with the DTS for discussion.

There were no new comments on the task list this month. The DTS was reminded that the updated Task Lists were posted to the DTS page with new revision dates: <http://pjm.com/committees-and-groups/subcommittees/dts.aspx>

6. 2016 PJM Drill Dates (9:30 – 9:40)

2016 Spring Restoration Drill	2/23/16 – 2/24/16 (back up 3/1-3/2)
2016 Summer Emergency Procedures Drill	5/10/16 (back up 5/17/16)
2016 Fall Individual Company Restoration Drills	9/28/16 – 11/3/16
2016 Winter Emergency Procedures Drill	11/15/16
2016 Annual Grid Security Drill	11/9/16

2016 Fall Restoration Drills

Date	Company
September 27-28	AEP –DEOK, ITC
September 28 - 29	Dominion
Oct 11	PEPCO – BC (SMECO)
Oct 13	AE - Delmarva
Oct 19	FE South – FE PN – Duq.
Oct. 20	PPL – UGI – Fe ME ** update to drill dates
Oct 25	Dayton - EKPC
Oct 27	FE West (ATSI) (CPP,Reco @PJM)
Nov 1	PECO – ComEd – RMU
Nov. 2	PS
Nov. 3	FE JC

RED = Company location

Fall Restoration Drill Updates:

- Mr. Danny Restucci reviewed the company Fall Restoration Drill schedule with the DTS. The Fall Drills begin on September 23rd, 2016.
- Member companies were asked to provide any feedback or send questions to Danny Restucci (Daniel.Restucci@pjm.com) or Ryan Lifer (Ryan.Lifer@pjm.com).

Grid Security Drill Updates:

- A brief update was also provided on the Annual Grid Security Drill which will take place on November 9th, 2016. Participating companies were reminded to provide contacts for back-up Lead Planners and Trainers in the event these individuals are needed during the day of the drill.
- The next monthly meeting is scheduled for Tuesday, September 27th. Member companies were asked to send questions regarding the drill to bcp_planning@pjm.com.

7. Training Items For Review (9:40 – 9:50)

- 2017 PJM Training Calendar update
 - The DTS was informed that the 2017 Training Calendar has been posted to the pjm.com web site. Based on feedback from the previous meeting, ITP will not be offered in the month of January (in-person). As always, ITP will still be available online via the PJM LMS.
 - The DTS was informed of the 2017 Seminar dates and locations (also on our draft calendar). The seminar will begin on March 6th 2017.
 - Weeks 1-3: Baltimore, MD
 - Weeks 4-6: Columbus, OH
 - Weeks 7-9: PJM, CTC
- Fall Restoration Drill – *Online Refresh Training*
 - DTS Members were informed that the online refresh associated with the upcoming Fall Restoration Drill activities would be available in the PJM LMS on Tuesday, September 13th, 2016.
- 2016 Train the Trainer- *Topics*
 - The 2016 Train the Trainer is scheduled to take place between the dates of November 29th – December 1st (Tues-Thurs timeframe – 2 days) at the PJM CTC.
 - Topics were proposed to the DTS including a “101” style session on Day 1 targeted to new Training Liaisons (the participation of any existing Training Liaisons is welcomed and encouraged for sharing of best practices)
 - Day 2 would include training from a vendor on a topic of interest to the DTS
 - Additional updates would be presented via online training as needed
 - The DTS is asked to provide any feedback on topics they would like to see presented at the Train the Trainer session this year

8. Additional Items from the DTS (9:50 – 10:00)

No new items from the DTS.

Future Meeting Dates

October 18 th , 2016	09:00 a.m.	PJM Conference & Training Center/WebEx
November 15 th , 2016	09:00 am	PJM Conference & Training Center/WebEx
December 20 th , 2016	09:00 am	PJM Conference & Training Center/WebEx

Meeting Attendees:

Alicia Battaglino	Constellation
Amy Gayle	Dominion
Anita Patel	PJM
Ann Ivanc	First Energy
Anna Vargas	COMED
Benjamin Bernier	Gridforce
Blain Atkins	Duke Energy
Brett Johnson	PPL
Brian Croteau	Boston Energy & Trading
Chris Jankowski	Talen Energy
Christopher O'Leary	PSEG
Danny Restucci	PJM
David Jones	GridForce
Dennis Schoetmer	ITC
Dharmesh Bharathan	Galt Power Co.
Donna Lafevre	Dominion
Doug Guignet	PJM
Elizabeth Davis	Talen Energy Marketing, LLC



Agenda/Meeting Minutes

Eric Linder	Nextera
Frank Cumpton	Constellation
Frank Dinsmore	AEP
Heather Feliks	AEP
Jack Philips	Direct Energy
James Aguello	Neptune
James Washcheck	Tenaska
Jim Eckels	First Energy
John Karasiewicz	PSEG
Justin Donahue	Duquesne
Katherine Zvomuya	CPP
Kevin Patten	AEP
Lisa Fincher	Delmarva Power & Light
Mark Armstrong	AEP
Mark Ellis	AEP
Mark Grear	Constellation
Mike Mullen	PJM
Mike Sitarchyk	PJM
Nick Greenhawk	Easton Utilities
Nick Kowalczyk	Orange & Rockland
Pam Wiggins	PSEG
Paul Hesson	WM Renewable Energy
Rachel Ayres	Constellation
Robert Felix	Duquesne
Shawn Wright	Dominion

Steve Fritz	ACES
Steven Mines	AEP Ohio Transmission
Steve Stiles	East Kentucky Power Cooperative, Inc.
Sue Zigler	BGE
Ted Brewer	AES
Ted Schumacher	Duke Energy
Tom Hunt	PECO Energy
Tunisia Riley	COMED

Author: Anita Patel

Antitrust:


You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

Code of Conduct:

As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

Public Meetings/Media Participation:

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings.

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 Visit learn.pjm.com, an easy-to-understand resource about the power industry and PJM's role.