

Dispatcher Training Subcommittee
PJM Conference and Training Center & WebEx (Password dts0216pjm)
February 16th, 2016
9:00 a.m. – 10:30 a.m. EPT

Administration (9:00-9:15)

1. Welcome, announcements and Anti-trust and Code of Conduct and attendance.
2. The January, 2016 meeting minutes were accepted without any corrections or deletions.

Monthly Items & Training Updates (9:15-10:00)

3. SOS Report (9:10 – 9:15)

There were no items from the SOS for the DTS to address. There were no items for Mr. Lloyd to take back to the SOS.

4. Compliance Update (9:15 – 9:20)

Ms. Curley provided the following monthly Compliance information:

Transmission – 0% non-compliant

All companies compliance with Training & Certification requirements

Generation

Training – 5% non-compliant

3 companies non-compliant; 1 with mitigation plans in place

Certification – 13% non-compliant

8 companies non-compliant; 5 with mitigation plans in place

Small Generation – 16% non-compliant

Training & Certification Equivalency - 3 companies non-compliant; 3 with mitigation plans in place

CSP – 4% non-compliant

Training - 1 companies non-compliant; 0 with mitigation plans in place

5. Compliance Monitoring Issue Charge (9:20 - 9:30)

Mr. Michael Hoke informed the DTS that the new Compliance Monitoring process went into effect on February 1st. Version 17 of PJM Manual 40 includes the updates and is available for download on pjm.com. The first compliance check for this new monitoring process will take place at the end of February.

6. Review of Transmission and Generation Task List (9:30 – 9:35)

To address PJM's SAT requirements, members are requested to review the current Transmission and Generation Task Lists via the PJM LMS, and submit their review results via the provided "Evaluation" (Reviewed with no comments, or reviewed with comments). Any comments or suggested changes will be shared with DTS for discussion.

There were no new comments on the task list this month.

7. 2016 PJM Drill Dates (9:35 – 9:50)

2016 Spring Restoration Drill	2/23/16 – 2/24/16 (back up 3/1-3/2)
2016 Summer Emergency Procedures Drill	5/10/16 (back up 5/17/16)
2016 Fall Individual Company Restoration Drills	TBD
2016 Winter Emergency Procedures Drill	TBD
2016 Annual Grid Security Drill	11/9/16

A brief update was provided on the upcoming Spring Restoration Drill including the date for phone checks which will be Monday, February 22nd.

A brief update was provided on the Annual Grid Security Drill. DTS Members were reminded that invitation letters were sent out to both Generation & Transmission asking for participation information by March 11th. Transmission will participate remotely and Generation will participate in table-top exercises at PJM. Companies are being asked to identify a Lead Planner and Lead Trainer for the drill.

Questions can be sent to: BCP_Mailbox@pjm.com

8. 2015 PJM Operator Seminar Update (9:50 – 10:05)

An update on the upcoming Seminar will be provided to the DTS.

Omni Pittsburgh

March 8 - 11, 2016

March 15 - 18, 2016

March 21 - 24, 2016 (March 27 – Easter Sunday)

Four Seasons Baltimore

March 29 – April 1, 2016

April 5 - 8, 2016

April 12 - 15, 2016

CTC (PJM Main Campus)

April 19 - 22, 2016

April 26 - 29, 2016

May 3 - 6, 2016

A brief update was provided on the upcoming 2016 Operator Seminar. The DTS was informed that many weeks are filled to capacity and any changes or requests to register for a session should be emailed to: trainingsupport@pjm.com.

9. **Training Items For Review** (10:05 – 10:10)

- Online Refresh – Spring Restoration Drill
 - o The Online Refresh is now available in the PJM LMS

10. **Additional Items from the DTS** (10:10 – 10:30)

No additional items from the DTS were discussed.

Attendance and Future Meeting Dates

11. **Future Meeting Dates:**

March 15 th 2016	09:00 a.m.	PJM Conference & Training Center/WebEx
April 19 th , 2016	09:00 a.m.	PJM Conference & Training Center/WebEx
May 17 th , 2016	09:00 a.m.	PJM Conference & Training Center/WebEx

Meeting Attendees:

Alicia Battaglino	Constellation
Allan Yursis	COMED
Amanda Ripperda	Illinois Municipal Electric Agency
Amy Gayle	Dominion
Andre Francis	SMECO
Anita Patel	PJM
Becky Davis	Talen Energy
Brett Johnson	PPL
Brian Croteau	Boston Energy Trading & Mktg
Chad Singer	Fellon McCord
Chris Jankowski	Talen Energy



Agenda/Meeting Minutes

Dharmesh Bharathan	CES
Donna Lafevre	Dominion
Doug Guignet	PJM
Frank Cumpton	BGE
Gary Pleiss	First Energy
Jacki Vitiello	Dominion
James M Augello Jr	Siemens Neptune
James Rebsamen	COMED
James Washechek	Tenaska
Jason Proconiar	AES
Katherine Zvomuya	CPP
Lisa Fincher	Delmarva Power & Light
Mark Gear	Constellation
Maureen Curley	PJM
Michael Hoke	PJM
Nick Kowalczyk	Orange & Rockland
Paulette Bontempo	PJM
Peter Welty Jr.	Easton Utilities
Rachel Ayres	Constellation
Robert Felix	Duquesne
Steve Hanson	ACES
Steve Mines	AEP
Steve Stiles	Eastern Kentucky Power Cooperative, Inc.

Sue Ziegler	Baltimore Gas & Electric
Ted Schumacher	Duke Energy
Tom Hunt	PECO Energy
Tom Paff	Duke Energy
Tunisia Riley	ComEd

Author: Anita Patel

Anti-trust:

You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

Code of Conduct:

As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

Public Meetings/Media Participation:

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings.

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