

Develop options for each design component:

- o PJM shall initially offer matrix options considered as a starting point to initiate CBIR option discussions¹. Stakeholders may also offer options prior to meeting posting deadline for the initial option matrix;
- o At the option meeting, Stakeholders will build upon the starting options and may add additional Brainstorm options for each of the design components while discussing and reviewing fill-out each row;
- o The options are not bundled into packages at this point;
- o Some component rows may have very few options while others may have numerous options;
- o Collectively evaluate the options for each component, and narrow options to the extent possible. The facilitator may employ polling techniques discussed in Appendix IV to assist in narrowing the options on each row in the matrix.
- o Consider linkages across components and options that either can't mix or have to go together, and note accordingly;
- o To the extent that there is a pertinent existing situation, the status quo should be included as one of the options for each row in the options matrix – preferably in the third column, in part, to remind members of the details of existing conditions.

Determination of Tier 1 or 2 decision-making requirements (see the Decision-making section below).

- ~~Based on the nature of the problem, indicate whether PJM shall initially offer a preliminary solution proposal in the matrix development prior to stakeholder offered proposals or whether PJM shall initially offer matrix options considered to initiate CBIR option discussions and subsequently offer their proposal concurrently with stakeholders. PJM's preliminary solution proposal may include a preference for the status quo.~~

¹ PJM may offer the status quo as appropriate.

- The discussion of the Charge and any decision on it should be recorded in the Standing Committee's meeting minutes;