

Action Desired	How To (at PJM)	Second Required	Debatable	Amendable	Required Vote	Reference
Introduce a problem statement	Draft a problem statement, contact the Members Committee Secretary for determination of proper committee for consideration, present to committee Chair/Secretary for review, present to committee/ subcommittee for consideration	No	Yes	Yes	Simple Majority	RR M-34; 11.2 M-34; 9.4
Introduce a motion	Motion to ... <ul style="list-style-type: none"> <li><i>This is not required if action is coming up from a lower level committee (already considered moved &amp; seconded)</i></li> </ul>	Yes	Yes	Yes	2/3	
Modify a proposal (friendly)	Move “friendly” amendment or technical correction <ul style="list-style-type: none"> <li><i>If proposal came from lower group, any member can object to amendment being “friendly”</i></li> <li><i>If proposal came from floor, mover &amp; seconder determine if “friendly” or not.</i></li> </ul>	No	Yes	Yes	2/3	M-34; 9.4. 9.5
Modify a proposal/ alternate (not friendly)	If the modification was determined not to be friendly, the proposer may move proposal as an alternate motion	Yes	Yes	Yes	2/3	M-34; 9/4-9.5 M-34; 8.3, 8.5
	A proposal that received greater than 50 percent support at a lower committee (but was not the proposal with the highest support) will be considered as an alternate proposal and is not required to be moved or seconded at the Sr. Standing Committee	No	Yes	Yes	2/3	

Exhibit 24: Robert’s Rules Guide

Action Desired	How To (At PJM)	Second Required	Debatable	Amendable	Required Vote	Reference
Defer an issue	Motion to "Postpone" (puts off motion to a specific time)	Yes	No	No	2/3	RR M-34; 9.8
	Motion to "Postpone Indefinitely" (kills the motion)	Yes	Yes	Yes	2/3	
Reverse the decision of the chair	Move to "appeal the decision of the chair"	Yes	Yes	No	Simple Majority	RR
Take action contrary to standing rules	Move "to suspend the rules"	Yes	No	No	2/3	RR
End debate & move directly to vote	Move "previous question"	No	Yes	No	2/3	RR
Expedite activities <i>(chair/facilitator only)</i>	Chair's prerogative	No	No	No	N/A	M-34; 9.10, 11.15
Voting	<ul style="list-style-type: none"> <li>• MRC &amp; MC – vote on main motion (as modified by friendly amendment).               <ul style="list-style-type: none"> <li>○ <i>If it passes, stop; if fails, vote on 1<sup>st</sup> alternate. If it passes, stop.</i></li> </ul> </li> <li>• OC, MIC, PC – vote on all proposals equally</li> </ul>	–	–	–	–	M34; 9.7, Appendix x 3
Motion to reconsider	Motion to Reconsider a prior decision of the committee <ul style="list-style-type: none"> <li>• Must be moved by a member voting with the prevailing side or did not vote</li> </ul>	Yes	Yes	No	2/3	

Exhibit 25: Robert's Rules Guide Continued