



**PJM Transmission Owners Agreement
Administrative Committee (TOA-AC)**

**Open Meeting Minutes
October 7, 2016 Meeting**

1. Administrative Items

Mike Batta conducted a roll call and confirmed a quorum. The meeting minutes for the September meeting were approved.

The TOA-AC members discussed future meeting dates and potential future meeting locations.

Diana McNally-Barsotti informed the Committee that Rockland would not be taking on the role of vice chair of the TOA-AC. Exelon will advise at the November meeting if they will take on the role of vice chair. Duke Energy agreed to take on the chair role.

2. Southern Maryland Electric Cooperative (SMECO) Integration of Transmission Facilities into PJM

SMECO gave a presentation to the Committee regarding their decision to execute the Consolidated Transmission Owners Agreement (“CTOA”) in order to permit PJM to register for the Transmission Operator (“TOP”) North American Electric Reliability Corporation (“NERC”) function on SMECO’s behalf. SMECO will be executing the CTOA as a Zero Revenue Requirement Party. SMECO executives Joe Slater, Ken Capps, and Mark MacDougall were in attendance.

3. PJM RTEP Updates

a. Update on RTEP Studies

Paul McGlynn and Steve Herling provided the update. Window No. 2 closed a few months ago, and PJM is in the process of reviewing alternatives that have been submitted. Last Friday, PJM opened Window No. 3, which is expected to close on October 31, 2016. PJM is trying to work through the remaining issues for Window No. 2 and take them to the PJM Board in December. While Window No. 3 is expected to close October 31, 2016, there may be some issues that PJM will need to carry into 2017 and seek Board approval for in February.

PJM is also preparing for the long-term window, which will include all long-term issues. In the long-term reliability testing, there were a handful of facilities that were expected to reach the

conductor limit somewhere within PJM's fifteen-year horizon, but they were spread out and there were no clusters of facilities. Accordingly, from a long-term reliability planning perspective, PJM has not yet identified anything that requires immediate action at this time.

PJM continues to perform market efficiency analyses, has posted projected congestion, and will have a special Transmission Expansion Advisory Committee ("TEAC") WebEx in the next few weeks to review other market efficiency issues in advance of opening up the windows.

b. Update on Progress of the Designated Entity Design Standards Task Force

Paul McGlynn provided the update, and reported that the Task Force continues to make good progress.

4. TOP/TO Matrix Self Report – Rob Eckenrod

Rob Eckenrod gave the presentation to the Committee regarding the compliance reporting process with respect to violations of NERC TOP Reliability Standards, and described the ways in which PJM coordinates with impacted Transmission Owners ("TOs"). Rob emphasized the importance of timely reporting of potential violations.

5. LIT Update

Cheri Yochelson provided the update. The LIT had a call to discuss the current draft *pro forma* wires-to-wires agreement. The draft is currently undergoing a process to verify changes that were incorporated, and will subsequently be circulated to the TOA-AC.

The LIT had a call with ODEC regarding the balance between ODEC's regulatory and TOA-AC-related responsibilities. Adrienne Clair sent out a proposal for review. The LIT hopes to have all revisions made and comments addressed with respect to the proposal during October, and then have a vote on the proposal in November.

***Note from the Closed Session**

During the Closed Session, FirstEnergy gave a presentation to the Committee regarding its intention to amend Attachment A of the CTOA to remove MetEd and Penelec and add a new subsidiary, Mid-Atlantic Interstate Transmission, LLC ("MAIT"). The Committee determined that such an amendment falls within the exception set forth in Section 9.5 of the CTOA, and does not require a Committee vote.