



**PJM Transmission Owners Agreement
Administrative Committee (TOA-AC)**

**Open Meeting Minutes
July 2016 Meeting**

1. Administrative Items

Mike Batta conducted a roll call and confirmed a quorum. The meeting minutes for the April meeting were approved. The process for updating regular Non-Disclosure Certificates and signatories documents is being held for the next meeting.

2. PJM RTEP Updates

a. RTEP Studies

Paul McGlynn provided an update. PJM reports that there is an open window for several projects and that PJM expects everyone to have their base proposals in the 30-day windows. PJM is continuing to develop the cases for the light load and winter analyses and anticipates completing these cases in the late-half of this year.

PJM has a scheduled board meeting for August. There are several projects (End of Life project, Market Efficiency projects and a number of small scope projects) that are up for board approval.

b. Update on Progress of the Designated Entity Design Standards Task Force

Sue Glatz provided an update. The task force has been meeting regularly and is comprised of three teams focused on substation design, transmission lines, and relay protection, respectively. The task force is still determining whether each team will develop a separate and unique standard or if there will be one overarching document.

c. Update on Lessons Learned from Order No. 1000

Steve Herling provided an update. PJM's lower voltage (below 200 kV) criteria filing is still pending at FERC. PJM filed a response to FERC staff's deficiency letter last week. PJM is also looking at two additional issues. First, PJM is reviewing substation upgrades above 200 kV and considering whether certain parameters/criteria should be developed for these types of projects to determine whether to include in the proposal window or not.

Second, PJM is looking at facilities required only because of a violation of transmission owner criteria. The current Transmission Owner Agreement does not provide a path to solve this type of required upgrade and, therefore, PJM will be proposing language to address this issue.

PJM is also looking at establishing guidelines where there are multiple projects in the same window that meet the criteria for upgrades and how to compare these projects.

In addition, PJM is looking at redesigning the TEAC process to improve transparency. PJM is also looking at options related to the RTEP cycle itself. PJM is concerned that the current 12-month cycle may be too difficult to use going forward. PJM plans to evaluate and research closer other RTO cycles to determine if a change is needed. Most other regions have some variation of overlapping 18 to 24 month windows.

A question was asked about the timing of the proposed selection criteria and whether it would be available for the next window in November of 2016. Mr. Herling responded that PJM was targeting to have the criteria issued by the November window.

3. Manual 14C revisions

Jason Shoemaker provided the update. PJM is taking updates to Manual 14C through the committee process. The proposed revisions to Manual 14C fall into two basic categories: (1) general administrative fixes and updates for clarity; and (2) the tie-line process. PJM received comments regarding the proposed changes from the LIT. In general, many of the LIT comments related to language consistency which PJM proposes to fix.

Given the issues related to the tie-line proposal, PJM is planning to continue to work on the changes to the tie-line proposal but would like to move forward with the administrative fixes and language consistency changes.

Questions were asked regarding allowing the Transmission Owners to see the proposed changes before the changes move to the MRC. Mr. Shoemaker said he would circulate a redline.

With regard to the tie-line process, PJM noted that they have implemented some changes to address this topic. PJM has (1) created a point on its website to coordinate tie-lines; (2) updated its planning database to include a tie-line data “flag”; (3) instituted a review of whether a project will impact an existing tie-line; and (4) requested that TOs state if planning will impact a tie-line.

PJM reviewed the proposed time-line to address tie-line issues and the proposed process flow. PJM plans to take the tie-line proposal to the Planning Committee in August.

4. LIT Update

Cheri Yochelson provided the update. The main issue reviewed by the LIT committee is the changes to Manual 14C. The Section 205 working group continues to review changes to the charter and outside counsel guidelines.