




# Manual 40: Training and Certification Requirements Revision 26 Updates

Douglas Guignet, Lead Trainer  
Benjamin Miller, Sr. Technology Coordinator I

Operating Committee,  
January 11, 2024

Action Required	Deadline	Who May Be Affected
Approve First Read	01/11/2024	Members currently holding, or looking to obtain, Continuing Education Hours
Endorse Changes	02/08/2024	Members currently holding, or looking to obtain, Continuing Education Hours
		

- **Revision 26 (02/22/2024)**
- Periodic Review
  - Updated title of NERC Continuing Education Program to NERC Credential Maintenance Program throughout
  - Section 1.3: Clarified roles and responsibilities of Member Training Liaison and Dispatcher Training Subcommittee representative
  - Section 1.5.4: Updated binary pronoun usage in order to support PJM's diversity, equity and inclusion efforts

Manual 40: Training and Certification Requirements,  
Revision 26

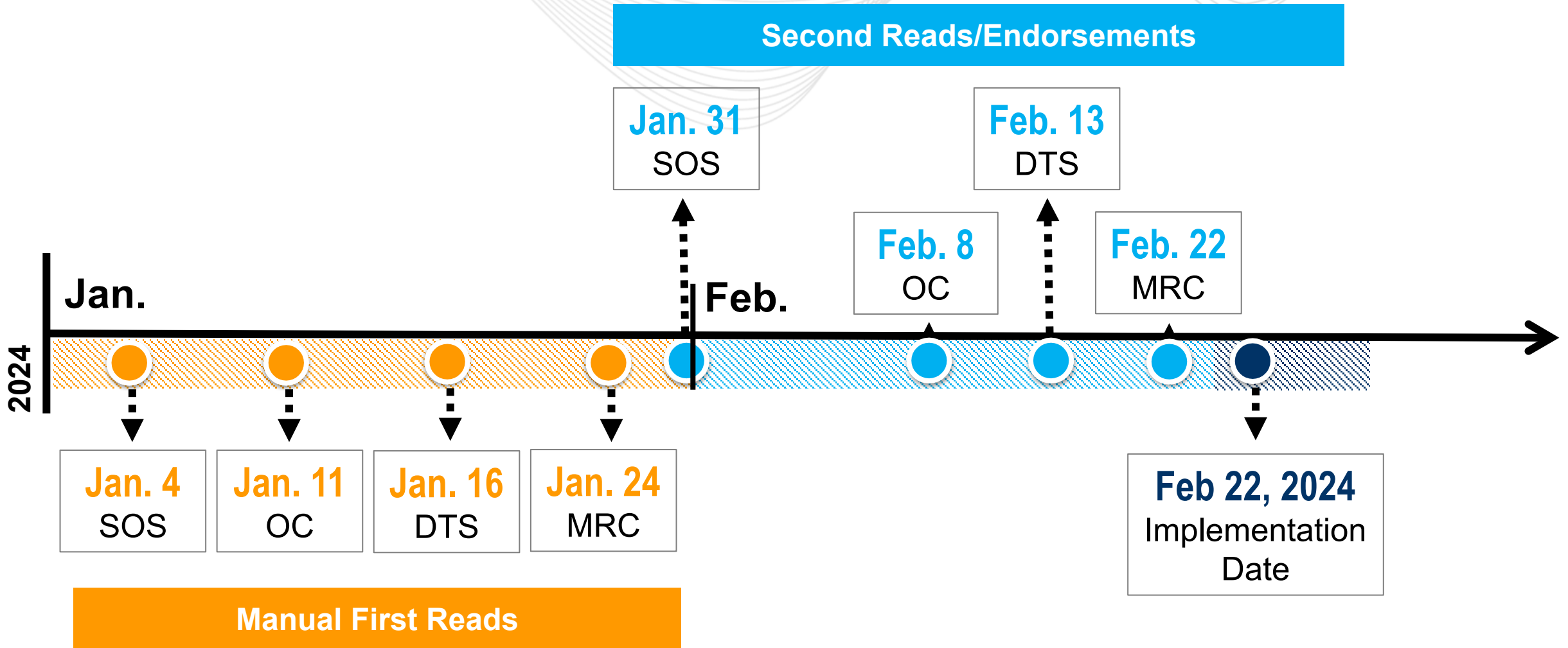
- **Revision 26 (Cont'd)**
  - Section 2: Removed references to the PJM Markets (voluntary) certification exam
  - Section 2.3.4: Clarified the process for calculating roll-over hours
  - Section 3: Clarified the applicability of training and certification requirements on a role basis

Manual 40: Training and Certification Requirements,  
Revision 26

- **Revision 26 (Cont'd)**

- Section 3: Removed subsection for Transmission Owner Operators/Generation Dispatchers, as individuals performing this role are subject to the requirements outlined for both Transmission Owner Operators and Generation Dispatchers, respectively. Renumbered remaining subsections.
- Section 3.3: Clarified the responsibility of the Training Liaison for compliance monitoring
- Section 3.5: Updated the reference to the TO/TOP Matrix to include all applicable NERC standards

Manual 40: Training and Certification Requirements,  
Revision 26



Presenter: Benjamin Miller,  
[benjamin.miller@pjm.com](mailto:benjamin.miller@pjm.com)

SME: Douglas Guignet  
[douglas.Guignet@pjm.com](mailto:douglas.Guignet@pjm.com)

Training Support  
[Training.support@pjm.com](mailto:Training.support@pjm.com)



### Member Hotline

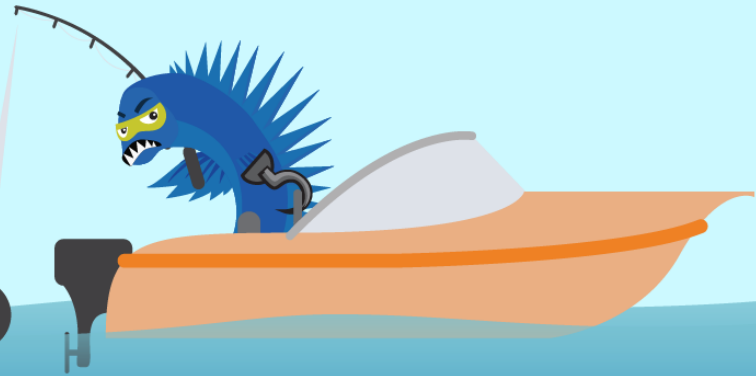
(610) 666 – 8980

(866) 400 – 8980

[custsvc@pjm.com](mailto:custsvc@pjm.com)

**PROTECT THE  
POWER GRID**

**THINK BEFORE  
YOU CLICK!**



**BE ALERT TO  
MALICIOUS PHISHING  
EMAILS**



**Report suspicious email activity to PJM.  
Call (610) 666-2244 or email [it\\_ops\\_ctr\\_shift@pjm.com](mailto:it_ops_ctr_shift@pjm.com)**