

Draft CIFP Stage 4 Guidelines

Overall Goals

- Comply with the requirements of Manual 34, Section 8.6.4.
- Provide the Board with “an orderly and facilitated process” to understand the proposals developed in the first three stages of the CIFP and raise any questions or concerns.
- Provide Members and stakeholders with “an orderly and facilitated process” to understand the proposals developed in the first three stages of the CIFP and raise any questions or concerns.
- Provide PJM, the IMM, and proposal sponsors with “an orderly and facilitated process” to present their proposals developed in the first three stages of the CIFP and address any questions or concerns.

CIFP Stage 4 Meeting

- The purpose of the Stage 4 meeting is to “facilitate discussion between the Members and the Board.”
- All participant speakers will be identified prior to the date of the meeting (June 30).
- Stakeholders wishing to speak shall identify their “specific interests that they want to communicate to the Board regarding the CIFP matrix.”
- PJM, the IMM, each proposal sponsor, and OPSI will be provided an opportunity to speak.
- Additional stakeholders (or coalitions of stakeholders) will be provided a scheduled time to speak, provided that time is available.
- All participant speakers, including PJM and the IMM, will be time limited in their presentations. Participant speakers should budget time for both their presentation and to respond to any questions or concerns from the Board.
- Allotment of presentation time will be made prior to the date of the meeting and will be at the judgement of the MC Chair, Vice Chair, and Secretary.
- Considerations regarding allotment of time will be based on those factors listed in Manual 34, Section 8.6.4. Of particular import will be whether the participant speaker: is a proposal sponsor; is representing a single stakeholder or coalition of stakeholders; whether any such coalition includes Members from multiple sectors or other diverse stakeholder interests; has clearly identified a “specific interests that they want to communicate to the Board regarding the CIFP matrix.”
- The order of speaking will be as follows: PJM, the IMM, proposal sponsors, OPSI, additional pre-identified participant speakers.
- The meeting facilitator will actively manage the approved agenda times. Participant speakers (note that per Manual 34, Section 8.6.4 slides are not permitted at the Stage 4 meeting), are strongly encouraged to follow the guidance of Manual 34, Section 8.6.4. It is expected that participant speaker “comments shall focus on support or concerns with the package details as shown on the matrix.”

CIFP Members Committee Meeting

- The purpose of the CIFP MC meeting is to (i) provide PJM, the IMM, and proposal sponsors with “an orderly and facilitated process” to present their proposals developed in the first three stages of the CIFP and address any questions or concerns from Members; and (ii) conduct sector-weighted votes on each proposal.
- The presentation portion of the CIFP MC recognizes three important factors:
 - Stage 3 of the CIFP does not provide PJM, the IMM, or proposal sponsors the opportunity to present a “final” version of their proposal to Members.
 - The one week period between the last Stage 3 meeting (June 16) and the posting deadline for the Stage 4 meeting (June 23) allows time for proposal sponsors to further refine their proposals in light of stakeholder feedback.
 - Not all Members have had the opportunity to participate in the earlier stages of the CIFP.
- PJM, the IMM, and each proposal sponsors will be provided a time limited opportunity to present their proposals. Generally speaking, presentations should be viewed as “second reads” and last no more than 2 to 3 minutes and should highlight critical design components or provide any necessary clarity.
- Upon completion of the presentations, the MC Chair will move to call the previous question and go directly to voting.
- Limited time will be afforded to debate the motion. Debate shall be strictly limited to the need for additional clarification of any proposal beyond what has already been offered. Additional time will not be afforded to debate the merits of any proposal.
- Should the motion pass a 2/3^{rds} sector-sector weighted vote, voting on the proposals will commence.
- Should the motion fail a 2/3^{rds} sector-weighted vote, a queue for Member questions will be administered by the MC Chair, Vice Chair, and Secretary on a first-come, first-serve basis.
- Questions to participant speakers should be of a clarifying nature, designed to better understand an area of uncertainty and focused on a specific item in the matrix. Questions designed to illicit debate or provide commentary are not permitted. The MC Chair retains the right to stop all questioning which in her or his determination are focused on debate or commentary rather than clarification.
- Time will be allotted at the end of the meeting for sector-weighted votes on each of the proposals.
- Proposals will be considered by members on an “as is” basis without amendments or changes to what was submitted ahead of the Stage 4 meeting.
- Voting will occur in randomly selected concurrent order. Results will not be shown until voting is complete on all packages.