

Dispatcher Training Subcommittee
PJM Conference and Training Center & WebEx
December 20th, 2016
9:00 a.m. – 10:00 a.m. EPT

Administration (9:00 – 9:10)

1. Welcome, announcements and Anti-trust and Code of Conduct and attendance.
2. The November, 2016 meeting minutes were accepted without any corrections or deletions.

Monthly Items & Training Updates (9:10-10:00)

3. **System Operator Subcommittee (SOS) Report** (9:10 – 9:15)

There were no items from the SOS for the DTS to address. There were no items for Mr. Lloyd to take back to the SOS.

4. **Compliance Update** (9:15 – 9:20)

An update was provided on member compliance with PJM Training and Certification requirements, per PJM Manual 40.

Transmission

All compliant with Training/Certification requirements

Generation

All compliant with Training/Certification requirements

Small Generation

Training - 2 companies non-compliant

CSP

Training - 1 company non-compliant

5. **Review of Transmission and Generation Task List** (9:20 – 9:30)

To address PJM's SAT requirements, members are requested to review the current Transmission and Generation Task Lists via the PJM LMS, and submit their review results via the provided "Evaluation" (Reviewed with no comments, or reviewed with comments). Any comments or suggested changes will be shared with the DTS for discussion.

There were no new comments on the task list this month to discuss with the DTS

6. 2017 PJM Drill Dates (9:30 – 9:40)

2017 Spring Restoration Drill

2/21/17 – 2/22/17 (back up 2/28/17-3/1/17)

NERC GridEx VI Exercise

11/15/17 – 11/16/17

Mr. Restucci provided an update on the upcoming Spring Restoration Drill. The drill is scheduled for 2/21/17 - 2/22/17. Phone checks will take place on the Friday before the drill – 2/17/16.

Mr. Restucci also shared that Generation will be asked to only participate in the Spring Restoration Drills since this drill involves more active participation for them. Drill Invites will be going sent out in the month of January followed by the Drill Information Package.

The 2017 NERC GridEx dates were also shared with the DTS. This exercise is scheduled to take place 11/15/17 – 11/16/17. PJM will be reaching out in early 2017 to ask Members to confirm participation as well as name Lead Trainers & Planners.

7. PJM Manual 40 Updates (9:40 – 9:50)

Kim Sauerwine from PJM System Operator Training department shared the status of the updates to PJM Manual 40 based on the annual review of the manual. Since the first review (in November), a minor update was made in section 3.2.2 to language on when an MOC Generation Dispatcher may independently take shift.

The updates will continue to be communicated through the Stakeholder process and the updated version should be posted by the end of February, 2017. For more information, please review the documents related to the changes posted with the [meeting materials for December, 2016](#).

Added Agenda Item – NERC CE Program Reevaluation

Glen Boyle discussed the NERC CE Program Reevaluation which was presented at the Transmission Forum in December. The [NERC CE Program Whitepaper](#) proposes the elimination of the NERC CE program based on various justifications including the mandatory compliance of PER-005. For more details, please review the documents posted with the [meeting materials for December, 2016](#).

8. Training Items For Review (9:50 – 10:00)

- End-of-Year Reminders

- The DTS was reminded that the Company & Program Evaluations are available in DTS company accounts for completion for 2016.

- The 2017 Operator Seminar Dates were reviewed with the DTS and they were informed that seminar registration will open for the DTS on our around January 30th.

2017 Seminar Dates/Locations

Baltimore

[Four Seasons Baltimore](#)

Seminar Week	Start Date	End Date
Week 1	March 7, 2017	March 10, 2016
Week 2	March 14, 2017	March 17, 2017
Week 3	March 21, 2017	March 24, 2017

Columbus, Ohio

[Hilton Easton at Columbus](#)

Seminar Week	Start Date	End Date
Week 4	March 28, 2017	March 31, 2017
Week 5	April 4, 2017	April 7, 2017
Week 6 (Monday start)	April 10, 2017	April 13, 2017

Audubon, PA (PJM Conference and Training Center)

Overnight accommodations – [Crowne Plaza Valley Forge](#)

Seminar Week	Start Date	End Date
Week 7	April 18, 2017	April 21, 2017
Week 8	April 25, 2017	April 28, 2017
Week 9	May 2, 2017	May 5, 2017

- Annual Review of Training
 - The DTS was reminded that the annual review of various online training courses is currently taking place and new/updated courses may be available to Operators/Dispatchers as updates are completed.
 - *Updated* Online NERC Standards (8.0 hours) and Online Electric Theory Available (3.0 hours) is currently available in the PJM LMS
 - PJM will send notification when new courses are made available and any Operators/Dispatchers in the process of completing existing courses will need to complete them by the end of the ILA due date (for example – OL Gen ITP, due by 1/31/17, OL NERC Standards, due by 1/30/17 & Electric Theory
- The DTS was asked to review the proposed date change for the February, 2017 meeting to avoid a conflict with the Spring Restoration Drill. The original date was scheduled for 2/21/17 and the proposed new date is 2/14/17.
- Please note that no comments were received regarding a conflict with the newly proposed date therefore the meeting will be rescheduled to 2/14/17

9. Additional Items from the DTS

No new items from the DTS.

Thank you to everyone for your active participation in 2016!

Future Meeting Dates

January 17 th , 2017	09:00 am	PJM Conference & Training Center/WebEx
February 14 st , 2017	09:00 am	PJM Conference & Training Center/WebEx
March 21 st , 2017	09:00 am	PJM Conference & Training Center/WebEx

Meeting Attendees:

Alicia Battaglino	Constellation
Al Yursis	COMED
Amy Gayle	First Energy
Anita Patel	PJM
Ann Ivanc	First Energy



Agenda/Meeting Minutes

Blain Atkins	Duke Energy
Brandon Webb	AEP
Brett Johnson	PPL
Brian Croteau	BETM
Chris Jankowski	Talen Energy
Chris Norton	AMP
Danny Restucci	PJM
David Lloyd	UGI
Dennis Shoetmer	ITC
Dharmesh Barathan	Galt Power, Inc
Elizabeth Davis	Talen Energy Marketing, LLC
Gary Pleiss	First Energy
Glenn Boyle	PJM
Heather Feliks	AEP
James Aguello	Neptune
Jason Proconiar	AES
Jim Eckels	First Energy
Joe Helms	Rainbow Energy
John Karasiewicz	PSEG
Katherine Zvomuya	CPP
Kim Sauerwine	PJM
Kurt Lankes	Duquesne
Larry Crudup	CES
Laura Lumbrazo	Orange & Rockland
Lisa Fincher	Delmarva Power & Light

Mark Armstrong	AEP
Mark Bradley	ITC
Mark Gear	Constellation
Michael Sandidge	Exelon
Maureen Curley	PJM
Nick Kowalczyk	RECO
Rachel Ayres	Constellation
Robert Felix	Duquesne
Shawn Wright	Dominion
Stan Winbush	AEP
Steven Mines	AEP
Steve Stiles	East Kentucky Power Cooperative, Inc.
Sue Zigler	BGE
Ted Schumacher	Duke Energy
Terry Goss	Exelon
Tom Hunt	Exelon

Author: Anita Patel

Antitrust:

You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

Code of Conduct:

As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

Public Meetings/Media Participation:

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings.

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