

Dispatcher Training Subcommittee
PJM Conference and Training Center & WebEx
August 16th, 2016
9:00 a.m. – 10:30 a.m. EPT

Administration (9:00 – 9:10)

1. Welcome, announcements and Anti-trust and Code of Conduct and attendance.
2. The July, 2016 meeting minutes were accepted without any corrections or deletions.

Monthly Items & Training Updates (9:10-10:20)

3. **SOS Report** (9:10 – 9:15)

There were no items from the SOS for the DTS to address. There were no items for Mr. Lloyd to take back to the SOS.

4. **Compliance Update** (9:15 – 9:20)

Ms. Maureen Curley provided an update on member compliance with PJM Training and Certification requirements, per Manual 40.

Transmission

All companies compliant with Training & Certification requirements

Generation

Training - 2 companies non-compliant

Certification - 1 company non-compliant

Small Generation

Training – 4 companies non-compliant

CSP

Training – 3 companies non-compliant

5. **Review of Transmission and Generation Task List** (9:20 – 9:30)

To address PJM's SAT requirements, members are requested to review the current Transmission and Generation Task Lists via the PJM LMS, and submit their review results via the provided "Evaluation" (Reviewed with no comments, or reviewed with comments). Any comments or suggested changes will be shared with the DTS for discussion.

There were no new comments on the task list this month.

Note: Updates to both task lists related to the PJM Communication Protocols were discussed with the DTS (please see item #7 for Task List Updates)

6. 2016 PJM Drill Dates (9:30 – 9:40)

2016 Spring Restoration Drill	2/23/16 – 2/24/16 (back up 3/1-3/2)
2016 Summer Emergency Procedures Drill	5/10/16 (back up 5/17/16)
2016 Fall Individual Company Restoration Drills	9/28/16 – 11/3/16
2016 Winter Emergency Procedures Drill	11/15/16
2016 Annual Grid Security Drill	11/9/16

Fall Restoration Drill Updates:

- Mr. Danny Restucci reviewed the company *Fall Restoration Drill* schedule with the DTS. The DTS was also informed that the Drill invites would be sent out via the DTS Company accounts within the next few weeks.
- Member companies were asked to provide any feedback on the schedule or send questions to Danny Restucci (Daniel.Restucci@pjm.com) or Ryan Lifer (Ryan.Lifer@pjm.com).
- Ms. Maureen Curley reviewed the process for reviewing and acknowledging the Fall Drill invites via the DTS company accounts in the PJM LMS. Training Liaisons who need assistance accessing their DTS company accounts should contact TrainingSupport@pjm.com.

Grid Security Drill Updates:

- A brief update was also provided on the *Annual Grid Security Drill* which will take place on November 9th, 2016. Participating companies were reminded to provide contacts for back-up Lead Planners and Trainers in the event these individuals are needed during the day of the drill.
- The next monthly meeting is scheduled for Tuesday, August 30th. Member companies were asked to send questions regarding the drill to bcp_planning@pjm.com.

2016 Fall Restoration Drills

Date	Company
September 27-28	AEP –DEOK, ITC
September 28 - 29	Dominion
Oct 11	PEPCO – BC (SMECO)
Oct 13	AE - Delmarva
Oct 19	FE South – FE PN – Duq.

Oct. 20	PPL – UGI – Fe ME
Oct 25	Dayton - EKPC
Oct 27	FE West (ATSI) (CPP,Reco @PJM)
Nov 1	PECO – ComEd – RMU
Nov. 2	PS
Nov. 3	FE JC

RED = Company location

7. Task List Updates (9:40 – 9:55)

Communication Updates/PJM Manual 1:

- The DTS was informed that both Task Lists were updated based on the discussion from the June and July DTS meetings regarding changes to TO Task 4 (Directive language) and the communication tasks (TO Task 15 and Gen Task 14) to reflect the updates to PJM Manual 1.
- Ms. Maureen Curley also provided a brief update on the LMS Task Tracking Module related to the numbering change for the Company Specific Load Shed task (previously 4.3). PJM will be reaching out to each of the companies/Training Liaisons as the updates are documented in the LMS.

TO Task List Update – *Enabling Objective 6.2:*

- One additional small revision was also reviewed with the DTS regarding the TO Task List. EO 6.2 currently reads “Compile & submit a Supplementary Status Report (SSR)” on the TO Task List. Since the TOs no longer prepare and submit an SSR, PJM suggested the removal of this enabling objective to better reflect the role of the TO.
- The DTS was informed that SSRs would still be discussed during Transmission ITP but the learning objectives were updated to cover the purpose and importance of SSRs. Removal of Enabling Objective 6.2 would have no impact to the DTS (PJM has adjusted training and task linkages as required).

Note: A revised copy of both Task Lists has been posted to the DTS page on pjm.com:

<http://pjm.com/committees-and-groups/subcommittees/dts.aspx>

8. Training Items For Review (9:55 – 10:10)

- 2017 PJM Training Calendar
 - The DTS was asked to provide feedback on the Draft 2017 Calendar which currently does not include a January offering of Transmission & Generation ITP.

- DTS Members were asked to provide input if it was determined the calendar would pose a scheduling problem with their annual training plans.
- Both the Transmission & Generation ITP will be available online with the option to complete the requirement via this method if needed.
- Train the Trainer Topics
 - The DTS was informed that the 2016 Train the Trainer is scheduled for the last week of November and PJM would like feedback on topics which would be valuable and of interest to the DTS.
 - Topic items can be emailed to Anita Patel (Anita.Patel@pjm.com), Maureen Curley (Maureen.Curley@pjm.com) or TrainingSupport@pjm.com.

9. Additional Items from the DTS (10:10 – 10:20)

No new items from the DTS.

Future Meeting Dates

September 20 th , 2016	09:00 a.m.	PJM Conference & Training Center/WebEx
October 18 th , 2016	09:00 a.m.	PJM Conference & Training Center/WebEx
November 15 th , 2016	09:00 am	PJM Conference & Training Center/WebEx
December 20 th , 2016	09:00 am	PJM Conference & Training Center/WebEx

Meeting Attendees:

Al Brown	Vineland City Electric
Alicia Battaglino	Constellation
Allan Yursis	COMED
Amy Gayle	Dominion
Anita Patel	PJM
Ann Ivanc	First Energy
Anna Vargas	COMED
Benjamin Bernier	Gridforce
Brett Johnson	PPL
Brian Croteau	Boston Energy & Trading



Agenda/Meeting Minutes

Brian Guzejko	PECO Energy
Chad Singer	Fellon McCord
Chris Jankowski	Talen Energy
Connie Davis	CPP
Danny Restucci	PJM
David Jones	GridForce
Dharmesh Bharathan	Galt Power Co.
Elizabeth Davis	Talen Energy Marketing, LLC
Eric Linder	Nextera
Frank Cumpton	Constellation
Glen Boyle	PJM
Heather Feliks	AEP
Jack Philips	Direct Energy
James Aguello	Neptune
Jason Procniar	AES
James Washachek	Tenaska
Jim Eckels	First Energy
John Karasiewicz	PSEG
Justin Donahue	Duquesne
Kevin Patten	AEP
Lisa Fincher	Delmarva Power & Light
Mark Armstrong	AEP
Mark Gear	Constellation
Maureen Curley	PJM
Michael Hoke	PJM

Nick Greenhawk	Easton Utilities
Nick Kowalczyk	Orange & Rockland
Rachel Ayres	Constellation
Robert Felix	Duquesne
Ryan Cox	AEP
Sandra Hopkins	Dominion
Shawn Wright	Dominion
Stanley Winbush	AEP
Steven Mines	AEP Ohio Transmission
Steve Stiles	East Kentucky Power Cooperative, Inc.
Sue Zigler	BGE
Ted Brewer	AES
Ted Schumacher	Duke Energy
Tom Hunt	PECO Energy

Author: Anita Patel

Antitrust:


You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

Code of Conduct:

As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

Public Meetings/Media Participation:

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings.

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Agenda/Meeting Minutes

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