

**Dispatcher Training Subcommittee**  
**PJM Conference and Training Center & WebEx (Password dts0816pjm)**  
**August 16<sup>th</sup>, 2016**  
**9:00 a.m. – 10:30 a.m. EPT**

## Administration (9:00 – 9:10)

1. Welcome, announcements and Anti-trust and Code of Conduct and attendance.
2. Approval of meeting minutes from July, 2016.

## Monthly Items & Training Updates (9:10-10:20)

### 3. **SOS Report** (9:10 – 9:15)

Mr. Lloyd will report on any items of interest from the System Operating Subcommittee Meetings.

### 4. **Compliance Update** (9:15 – 9:20)

Ms. Maureen Curley will provide an update on member compliance with PJM Training and Certification requirements, per Manual 40.

### 5. **Review of Transmission and Generation Task List** (9:20 – 9:30)

To address PJM's SAT requirements, members are requested to review the current Transmission and Generation Task Lists via the PJM LMS, and submit their review results via the provided "Evaluation" (Reviewed with no comments, or reviewed with comments). Any comments or suggested changes will be shared with the DTS for discussion.

### 6. **2016 PJM Drill Dates** (9:30 – 9:40)

2016 Spring Restoration Drill	2/23/16 – 2/24/16 (back up 3/1-3/2)
2016 Summer Emergency Procedures Drill	5/10/16 (back up 5/17/16)
2016 Fall Individual Company Restoration Drills	9/28/16 – 11/3/16
2016 Winter Emergency Procedures Drill	11/15/16
2016 Annual Grid Security Drill	11/9/16

A brief updated will be provided on Annual Grid Security Drill which is currently in the planning stages.

## 2016 Fall Restoration Drills

Date	Company
September 27-28	AEP –DEOK, ITC
September 28 - 29	<b>Dominion</b>
Oct 11	PEPCO – BC (SMECO)
Oct 13	<b>AE - Delmarva</b>
Oct 19	<b>FE South – FE PN – Duq.</b>
Oct. 20	<b>PPL – UGI – Fe ME</b>
Oct 25	Dayton - EKPC
Oct 27	<b>FE West (ATSI) (CPP,Reco @PJM)</b>
Nov 1	<b>PECO – ComEd – RMU</b>
Nov. 2	<b>PS</b>
Nov. 3	<b>FE JC</b>

**RED** = Company location

Mr. Danny Restucci will provide an update on the Fall Company Restoration Drills.

Ms. Maureen Curley will provide an overview of how to use the DTS Company accounts to access Drill invitations.

### 7. **Task List Updates** (9:40 – 9:55)

An update will be provided on the task list changes which were discussed last month related to the removal of Section 4.3.3 in PJM Manual 1.

A minor update to Transmission Task 6 will also be discussed in reference to the role of the TO for a Supplementary Status Report (SSR).

Ms. Maureen Curley will also provide a brief update on the LMS Task Tracking Module related to the numbering change for the Company Specific Load Shed task (previously 4.3).

### 8. **Training Items For Review** (9:55 – 10:10)

- 2017 PJM Training Calendar
  - DTS Members will be asked to provide feedback on our proposed 2017 Training Calendar (ITP offerings)

- Train the Trainer Topics

## 9. Additional Items from the DTS (10:10 – 10:20)

### Future Meeting Dates

September 20 <sup>th</sup> , 2016	09:00 a.m.	PJM Conference & Training Center/WebEx
October 18 <sup>th</sup> , 2016	09:00 a.m.	PJM Conference & Training Center/WebEx
November 15 <sup>th</sup> , 2016	09:00 am	PJM Conference & Training Center/WebEx
December 20 <sup>th</sup> , 2016	09:00 am	PJM Conference & Training Center/WebEx

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#### Antitrust:

You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

#### Code of Conduct:

As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

#### Public Meetings/Media Participation:

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings.

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