

Dispatcher Training Subcommittee
PJM Conference and Training Center & WebEx (Password dts0621pjm)
June 21st, 2016
9:00 a.m. – 10:30 a.m. EPT

Administration (9:00 – 9:10)

1. Welcome, announcements and Anti-trust and Code of Conduct and attendance.
2. The May, 2016 meeting minutes were accepted without any corrections or deletions.

Monthly Items & Training Updates (9:10-10:20)

3. **SOS Report** (9:10 – 9:15)

There were no items from the SOS for the DTS to address. There were no items for Mr. Lloyd to take back to the SOS.

4. **Compliance Update** (9:15 – 9:20)

Ms. Maureen Curley provided an update on member compliance with PJM Training and Certification requirements, per Manual 40.

Transmission

All companies compliant with Training & Certification requirements

Generation

Training - 2 companies non-compliant; 1 with mitigation plans in place

Certification - 4 companies non-compliant; 2 with mitigation plans in place

Small Generation

All companies compliant with Initial requirements

CSP

All companies compliant with Initial requirements

5. **Review of Transmission and Generation Task List** (9:20 – 9:30)

To address PJM's SAT requirements, members are requested to review the current Transmission and Generation Task Lists via the PJM LMS, and submit their review results via the provided "Evaluation" (Reviewed with no comments, or reviewed with comments). Any comments or suggested changes will be shared with the DTS for discussion.

There were no new comments on the task list this month.

6. 2016 PJM Drill Dates (9:30 – 9:40)

2016 Spring Restoration Drill	2/23/16 – 2/24/16 (back up 3/1-3/2)
2016 Summer Emergency Procedures Drill	5/10/16 (back up 5/17/16)
2016 Fall Individual Company Restoration Drills	9/28/16 – 11/3/16
2016 Winter Emergency Procedures Drill	11/15/16
2016 Annual Grid Security Drill	11/9/16

2016 Fall Restoration Drills

Sept. 28 - 29 Wed/Thurs	Dominion
Sept. 27 - 28 Tues/Wed	AEP – DEOK* (ITC)
Oct. 11 Tues	PEPCO – BC (SMECO)
OCT. 13 Thurs	AE – Delmarva
Oct. 19 Wed.	FE South-FE PN-Duq.*
Oct. 20 Thurs	PPL – UGI – FE ME*
Oct. 25 Tues	Dayton – EKPC
Oct. 27 Thurs	FE West (ATSI) (CPP- RECO@ PJM)
Nov. 1 Tues	PECO – ComEd – RMU
Nov. 2 Wed	PS
Nov. 3 Thurs	FE JC

*= Cross Zonal **RED** = Company location

The updated company Fall Restoration Drill schedule was reviewed with the DTS by Mr. Danny Restucci. Member companies were asked to provide any feedback on the schedule to Danny Restucci (Daniel.Restucci@pjm.com) or Ryan Lifer (Ryan.Lifer@pjm.com).

A brief update was also provided on the Annual Grid Security Drill which will take place on November 9th, 2016. The DTS was informed that Webex planning meeting will take place for Generation participants on June 29th, 2016. Member companies are asked to send questions regarding the drill to bcp_planning@pjm.com

7. NERC COM-002-4 Standard Update (9:40 – 9:55)

An update was provided on the requirements associated with both Manual 1 and COM-002-4 Standards which will take effect on July, 2016. DTS Members were reminded that minimal changes to current procedures would be required as the Communication Protocols from Manual 1 have been in effect since November, 2014. Manual 1 is currently being updated to remove language referencing a “Directive” and as a result, the following items were discussed:

- Retire TO Task 4 (which currently references the old Directive term)
- Move Company Specific Task 4.3 (Load Shed) under TO Task 5
- Communication requirements covered under Task 15
- Language update to TO Task 15 and GEN Task 14 to make the language consistent with PJM Manual 1 (no change to how the task is performed)
- No Task Re-verifications required as there is no change in how any of the tasks are currently performed

The DTS also received an overview of how the LMS tool can be used to document the annual assessment of Communication Protocols.

For more detailed information on the above items (specific language changes for both task lists and other details regarding the approach), please see the supporting June DTS meeting documents. The DTS is asked to provide any feedback regarding the discussed approach to Anita Patel (Anita.Patel@pjm.com) or trainingsupport@pjm.com.

Note: The redline version of Manual 1 will be available with the OC meeting materials for July, 2016 - <http://pjm.com/committees-and-groups/committees/oc.aspx>

8. Training Items For Review (9:55 – 10:10)

- Emergency Procedures Drill – Online Refresh
 - The DTS was reminded of the July 1st due date for the **required Emergency Procedures Online Refresh**. DTS Members were informed that PJM/Training Support will continue to send out bi-weekly reminders to the individual Operators/Dispatchers and weekly reminders to the Training Liaisons.

DTS Members are asked to send questions related to the status of any of their Operators or Dispatchers to TrainingSupport@pjm.com.

9. Additional Items from the DTS (10:10 – 10:20)

No new items from the DTS.

Future Meeting Dates

July 19 th , 2016	09:00 a.m.	PJM Conference & Training Center/WebEx
August 16 th , 2016	09:00 a.m.	PJM Conference & Training Center/WebEx
September 20 th , 2016	09:00 a.m.	PJM Conference & Training Center/WebEx

Meeting Attendees:

Al Brown	Vineland City
Alicia Battaglino	Constellation
Allan Yursis	COMED
Amy Gayle	Dominion
Anita Patel	PJM
Ann Ivanc	First Energy
Anna Vargas	COMED
Becky Davis	Talen Energy
Brett Johnson	PPL
Brian Croteau	Boston Energy & Trading
Brian Guzejko	PECO Energy
Chad Singer	Fellon McCord
Chris Jankowski	Talen Energy
Chris Norton	American Municipal
Chris O'Leary	PSEG
Connie Davis	CPP
Danny Restucci	PJM
David B. Jenkins	Dominion Virginia Power
David Jones	GridForce
David Lloyd	UGI
Wallner, Derek	AEP

Dharmesh Bharathan	Galt Power Co.
Donna Lafevre	Dominion
Elizabeth Davis	Talen Energy Marketing, LLC
Frank Cumpton	Constellation
Frank Dinsmore	AEP
Garry Pleiss	First Energy
Heather Feliks	AEP
Jacqueline Vitiello	Dominion Energy
James Aguello	Siemans Neptune
Jason Proconiar	AES
James Rebsamen	Commonwealth Edison
Jim Donahue	OVEC
Justin Donahue	Duquesne
Jim Eckels	First Energy
John Karasiewicz	PSEG
Josh Wilson	AES
Justin Donahue	Duquesne
Katherine Zvomuya	CPP
Keri Krasley	PPL
Kevin Patten	AEP
Keith Semrau	CPP
Lisa Fincher	Delmarva Power & Light
Mark Gear	Constellation
Matt DeVito	Tenaska
Maureen Curley	PJM



Agenda/Meeting Minutes

Nick Greenhawk	Easton Utilities
Nick Kowalczyk	Orange & Rockland
Paul Hesson	WM Renewable Energy
Paulette Bontempo	PJM
Pete Welty	Easton Utilities
Rachel Lupold	Exelon
Rachel Ayres	Constellation
Rick Overbee	EKPC
Robert Felix	Duquesne
Stanley Winbush	AEP
Steve Fritz	ACES
Sandra Hopkins	Dominion
Shawn Wright	Dominion
Steve Hanson	ACES
Steven Mines	AEP Ohio Transmission
Steve Stiles	East Kentucky Power Cooperative, Inc.
Sue Zigler	BGE
Ted Brewer	AES
Ted Schumacher	Duke Energy
Tom Hunt	PECO Energy
Tunisia Riley	COMED
William Pepper	Delmarva

Author: Anita Patel

Antitrust:

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other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

Code of Conduct:

As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

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