

Dispatcher Training Subcommittee
PJM Conference and Training Center & WebEx (Password dts0419pjm)
May 17th, 2016
9:00 a.m. – 10:30 a.m. EPT

Administration (9:00-9:10)

1. Welcome, announcements and Anti-trust and Code of Conduct and attendance.
2. The April, 2016 meeting minutes were accepted without any corrections or deletions.

Monthly Items & Training Updates (9:10-10:20)

3. **SOS Report** (9:10 – 9:15)

There were no items from the SOS for the DTS to address. There were no items for Mr. Lloyd to take back to the SOS.

4. **Compliance Update** (9:15 – 9:20)

Ms. Maureen Curley provided an update on member compliance with PJM Training and Certification requirements, per Manual 40.

Transmission

All companies compliant with Training & Certification requirements

Generation

Training - 2 companies non-compliant; 2 with mitigation plans in place

Certification - 4 companies non-compliant; 4 with mitigation plans in place

Small Generation

Training & Certification Equivalency - 1 companies non-compliant; 0 with mitigation plans in place

CSP

All companies compliant with Training & Certification requirements

5. **Review of Transmission and Generation Task List** (9:20 – 9:30)

To address PJM's SAT requirements, members are requested to review the current Transmission and Generation Task Lists via the PJM LMS, and submit their review results via the provided "Evaluation" (Reviewed with no comments, or reviewed with comments). Any comments or suggested changes will be shared with the DTS for discussion.

There were no new comments on the task list this month.

6. 2016 PJM Drill Dates (9:30 – 9:40)

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|---|-------------------------------------|
| 2016 Spring Restoration Drill | 2/23/16 – 2/24/16 (back up 3/1-3/2) |
| 2016 Summer Emergency Procedures Drill | 5/10/16 (back up 5/17/16) |
| 2016 Fall Individual Company Restoration Drills | 9/28/16 – 11/3/16 |
| 2016 Winter Emergency Procedures Drill | TBD |
| 2016 Annual Grid Security Drill | 11/9/16 |

A brief update was also provided on the Annual Grid Security Drill which will take place on November 9th, 2016. The DTS was informed that the onsite meeting for Planners & Trainers will take place on May 24th at the PJM Training & Conference Center. Member companies are asked to send questions regarding the drill to bcp_planning@pjm.com

The updated company Fall Restoration Drill schedule was reviewed with the DTS. Member companies were asked to provide any feedback on the schedule to Danny Restucci (Daniel.Restucci@pjm.com) or Ryan Lifer (Ryan.Lifer@pjm.com).

2016 Fall Restoration Drills

| | |
|-------------------------|--|
| Sept. 28 - 29 Wed/Thurs | Dominion |
| Sept. 27 - 28 Tues/Wed | AEP – DEOK* |
| Oct. 11 Tues | PEPCO – BC |
| OCT. 13 Thurs | AE – Delmarva |
| Oct. 19 Wed. | FE South-FE PN-Duq.* |
| Oct. 20 Thurs | PPL – UGI – FE ME* |
| Oct. 25 Tues | Dayton – EKPC |
| Oct. 27 Thurs | FE West (ATSI) (CPP- RECO@ PJM) |
| Nov. 1 Tues | PECO – ComEd – RMU |
| Nov. 2 Wed | PS |
| Nov. 3 Thurs | FE JC |

*= Cross Zonal **RED** = Company location

7. DTS Review of the 2016 PJM Operator Seminar (9:40 – 9:55)

A debrief on the seminar was provided to the DTS Members which included a summary of the overall feedback. Please see the associated seminar view PowerPoint for the summary that was provided to the DTS.

The DTS is reminded to please provide any additional feedback by logging into the DTS company accounts where they can access the seminar evaluation for the next month.

8. Training Items For Review (9:55 – 10:10)

- Emergency Procedures Drill – Online Refresh
 - The DTS was reminded that the required online Emergency Refresh training which was assigned out early this month is due for completion by July 1st, 2016. PJM advised the DTS Members to encourage their Operators, Dispatchers and CSPs to complete the training by June 1st, 2016. Those who do not fulfill this requirement by July 1st will be required to be pulled off shift. A reminder message will be sent on a weekly basis to those individuals who have not yet completed the training.

9. Additional Items from the DTS (10:10 – 10:20)

There were no additional items from the DTS

Attendance and Future Meeting Dates

10. Future Meeting Dates:

| | | |
|--------------------------------|------------|--|
| June 21 st , 2016 | 09:00 a.m. | PJM Conference & Training Center/WebEx |
| July 19 th , 2016 | 09:00 a.m. | PJM Conference & Training Center/WebEx |
| August 16 th , 2016 | 09:00 a.m. | PJM Conference & Training Center/WebEx |

Meeting Attendees:

| | |
|-------------------|---------------|
| Al Brown | Vineland City |
| Alicia Battaglino | Constellation |
| Allan Yursis | COMED |
| Amy Gayle | Dominion |
| Anita Patel | PJM |
| Ann Ivanc | First Energy |

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| Anna Vargas | COMED |
| Brett Johnson | PPL |
| Brian Guzejko | PECO Energy |
| Chad Singer | Fellon McCord |
| Chris Jankowski | Talen Energy |
| Chris Norton | American Municipal |
| Chris O'Leary | PSEG |
| Connie Davis | CPP |
| Danny Restucci | PJM |
| David Jones | GridForce |
| David Lloyd | UGI |
| Donna Lafevre | Dominion |
| Frank Cumpton | Constellation |
| Frank Dinsmore | AEP |
| Garry Pleiss | First Energy |
| Glen Boyle | PJM |
| Heather Feliks | AEP |
| James Aguello | Siemans Neptune |
| Jason Procuniar | AES |
| Jim Donahue | OVEC |
| Justin Donahue | Duquesne |
| Jim Eckels | First Energy |
| John Karasiewicz | PSEG |

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|-------------------|---------------------------------------|
| Josh Wilson | AES |
| Justin Donahue | Duquesne |
| Katherine Zvomuya | CPP |
| Keri Krasley | PPL |
| Kevin Patten | AEP |
| Keith Semrau | CPP |
| Lisa Fincher | Delmarva Power & Light |
| Mark Gear | Constellation |
| Matt DeVito | Tenaska |
| Maureen Curley | PJM |
| Nick Kowalczyk | Orange & Rockland |
| Paul Hesson | WM Renewable Energy |
| Paulette Bontempo | PJM |
| Rachel Lupold | Exelon |
| Rachel Ayres | Constellation |
| Robert Felix | Duquesne |
| Sandra Hopkins | Dominion |
| Shawn Wright | Dominion |
| Steve Hanson | ACES |
| Steve Stiles | East Kentucky Power Cooperative, Inc. |
| Ted Brewer | AES |
| Ted Schumacher | Duke Energy |
| Tom Hunt | PECO Energy |



Agenda/Meeting Minutes

| | |
|----------------|----------|
| Tunisia Riley | COMED |
| William Pepper | Delmarva |

Author: Anita Patel

Anti-trust:

You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

Code of Conduct:

As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

Public Meetings/Media Participation:

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings.

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On the Phone Dial

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