

**Dispatcher Training Subcommittee**  
**PJM Conference and Training Center & WebEx**  
**March 15<sup>th</sup>, 2016**  
**9:00 a.m. – 10:30 a.m. EPT**

## Administration (9:00-9:10)

1. Welcome, announcements and Anti-trust and Code of Conduct and attendance.
2. The February, 2016 meeting minutes were accepted without any corrections or deletions.

## Monthly Items & Training Updates (9:10-10:00)

### 3. **SOS Report** (9:10 – 9:15)

There were no items from the SOS for the DTS to address. There were no items for Mr. Lloyd to take back to the SOS.

### 4. **Compliance Update** (9:15 – 9:20)

Ms. Maureen Curley provided an update on member compliance with PJM Training and Certification requirements, per Manual 40.

**Transmission** – 0% non-compliant

All companies compliant with Training & Certification requirements

#### **Generation**

*Training* – 3% non-compliant

2 companies non-compliant; 2 with mitigation plans in place

*Certification* – 11% non-compliant

7 companies non-compliant; 7 with mitigation plans in place

**Small Generation** – 16% non-compliant

*Training & Certification Equivalency* - 3 companies non-compliant; 2 with mitigation plans in place

**CSP** – 0% non-compliant

All companies compliant with Training requirements

### 5. **Review of Transmission and Generation Task List** (9:20 – 9:30)

To address PJM's SAT requirements, members are requested to review the current Transmission and Generation Task Lists via the PJM LMS, and submit their review results via the provided "Evaluation" (Reviewed with no comments, or reviewed with comments). Any comments or suggested changes will be shared with DTS for discussion.

*There were no new comments on the task list this month.*

## 6. 2016 PJM Drill Dates (9:30 – 9:40)

2016 Spring Restoration Drill	2/23/16 – 2/24/16 (back up 3/1-3/2)
2016 Summer Emergency Procedures Drill	5/10/16 (back up 5/17/16)
2016 Fall Individual Company Restoration Drills	TBD
2016 Winter Emergency Procedures Drill	TBD
2016 Annual Grid Security Drill	11/9/16

A brief summary was provided on the results of the Spring Restoration Drill by Mr. Danny Restucci. The summary included the results of the evaluation, participant stats and lessons learned. The presentation can be found on the DTS Subcommittee page with the March meeting materials.

A brief update was also provided on the Annual Grid Security Drill which will take place on November 9<sup>th</sup>. The DTS was informed that the drill is currently in the planning stages and the first Planner/Trainer meeting will take place on March 29<sup>th</sup>. For more information on the drill or to be added to the participant list, DTS members should contact the Drill Planning Group: [bc\\_planning@pjm.com](mailto:bc_planning@pjm.com)

## 7. 2016 PJM Operator Seminar Update (9:40 – 9:45)

### Omni Pittsburgh

March 8 - 11, 2016

March 15 - 18, 2016

March 21 - 24, 2016 (March 27 – Easter Sunday)

### Four Seasons Baltimore

March 29 – April 1, 2016

April 5 - 8, 2016

April 12 - 15, 2016

### CTC (PJM Main Campus)

April 19 - 22, 2016

April 26 - 29, 2016

May 3 - 6, 2016

A brief update was provided to the DTS on the Seminar which is currently underway in Pittsburgh, PA. DTS Members were asked to provide any feedback they receive from their Operators & Dispatchers.

## 8. Training Items For Review (9:45 – 9:50)

*There were no new training updates this month.*

## 9. Additional Items from the DTS (9:50 – 10:00)

Mr. Gilbert Jakubowski, Shift Manager from Exelon Corp (Baltimore), shared with the DTS that the NERC Exam Working Group is looking for participants to attend an upcoming NERC Item Writing Workshop in Atlanta, GA. Mr. Jakubowski shared the following details related to the event below:

- Location: Atlanta, GA
- Date: November 1<sup>st</sup> and 2<sup>nd</sup>
  - The 1<sup>st</sup> day will be a full day from 8 AM – 5 PM which will include workshop activities training.
  - The 2<sup>nd</sup> day will be a half day ending at Noon and include lunch from Noon – 1 PM.
- It is an invitation only event. Once recommended by their sponsors and upon selection by the EWG officers and EDD, participants will receive an invitation from NERC.
- Limited to 20-25 attendees
- Desired qualifications include:
  - Hold one or more NERC System Operator credential
  - Experience training Control Room Personnel
  - Background developing training using Systematic Approach Training (SAT) per Reliability Standard PER-005
  - System Operator with a minimum of 5 years Desk Experience
- Eligibility requirements:
  - Experience working in a team environment
  - Excellent written communication skills
  - Comfortable working on a computer using a web-based application
  - Must bring a computer to the workshop
  - Must be sponsored by supervisor/manager

For more information or if you would like to participate, please contact Mr. Jakubowski:

Gilbert Jakubowski  
 Chairman NERC Exam Working Group  
[gilbert.jakubowski@bge.com](mailto:gilbert.jakubowski@bge.com)  
 Cell 443-643-7855

## Attendance and Future Meeting Dates

### 10. Future Meeting Dates:

April 19 <sup>th</sup> , 2016	09:00 a.m.	PJM Conference & Training Center/WebEx
May 17 <sup>th</sup> , 2016	09:00 a.m.	PJM Conference & Training Center/WebEx
June 21 <sup>st</sup> , 2016	09:00 a.m.	PJM Conference & Training Center/WebEx

### Meeting Attendees:

Alicia Battaglini	Constellation
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Allan Yursis	COMED
Amanda Ripperda	Illinois Municipal Electric Agency
Amy Gayle	Dominion
Andre Francis	SMECO
Anita Patel	PJM
Ann Ivanc	First Energy
Becky Davis	Talen Energy
Glen Boyle	PJM
Brett Johnson	PPL
Brian Croteau	Boston Energy Trading & Mktg
Brian Guzejko	PECO Energy
Chris Jankowski	Talen Energy
Chris Norton	American Municipal
Connie Davis	CPP
Danny Restucci	PJM
David Lloyd	UGI
Dharmesh Bharathan	CES
Donna Lafevre	Dominion
Doug Guignet	PJM
Eric Linder	NextEra Energy
Frank Cumpton	BGE
Frank Dinsmore	AEP
Gary Pleiss	First Energy

Gilbert Jakubowski	Exelon/BGE
Iris Sandidge	Duke Energy
Jacki Vitiello	Dominion
James Washechek	Tenaska
Jason Proconiar	AES
John Karasiewicz	PSEG
Justin Donahue	Duquesne
Katherine Zvomuya	CPP
Lisa Fincher	Delmarva Power & Light
Mark Grear	Constellation
Maureen Curley	PJM
Nick Kowalczyk	Orange & Rockland
Peter Welty Jr.	Easton Utilities
Rachel Ayres	Constellation
Robert Felix	Duquesne
Steve Fritz	ACES
Steve Mines	AEP
Steve Stiles	Eastern Kentucky Power Cooperative, Inc.
Sue Ziegler	Baltimore Gas & Electric
Ted Brewer	Dayton Power & Light
Ted Schumacher	Duke Energy
Tim Talmadge	Dominion
Tom Green	BETM

Tom Hunt	PECO Energy
Tom Paff	Duke Energy
Tunisia Riley	ComEd
Wayne Harcourt	Duke Energy

Author: Anita Patel

**Anti-trust:**

You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

**Code of Conduct:**

As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

**Public Meetings/Media Participation:**

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings.

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