

Dispatcher Training Subcommittee
PJM Conference and Training Center & WebEx
December 15th, 2015
9:00 a.m. – 10:00 a.m. EPT

Administration (09:00-09:10)

1. Welcome, announcements and Anti-trust and Code of Conduct and attendance.
2. The November, 2015 meeting minutes were accepted without any corrections or deletions.

Monthly Items & Training Updates (9:10-10:00)

3. **SOS Report** (9:10 – 9:15)

Mr. Lloyd reported that there were no items from the SOS for the DTS to address. There were no items for Mr. Lloyd to take back to the SOS.

4. **Compliance Update** (9:15 – 9:20)

Ms. Curley provided the following monthly Compliance information:

Transmission – 0% non-compliant

All companies compliance with Training & Certification requirements

Generation

Training – 5% non-compliant

3 companies non-compliant; 1 with mitigation plans in place

Certification – 14% non-compliant

9 companies non-compliant; 4 with mitigation plans in place

Small Generation – 19% non-compliant

Training & Certification Equivalency - 4 companies non-compliant; 1 with mitigation plans in place

CSP – 15% non-compliant

Training - 4 companies non-compliant; 0 with mitigation plans in place

5. **Compliance Monitoring Issue Charge** (9:20 - 9:25)

An update was provided on the Compliance Issue Charge which continues to be worked through the SOS. Since the last update, the SOS completed their first read of the updates to Manual 40 language related to this Issue Charge. The first read for the OC and MRC are scheduled to take place in December as well. Second reads and endorsement expect to take place at the respective January meetings. Based on this timeline, it is anticipated that the new compliance checks will go into effect on February 1st, 2016.

To view the redline of M-40 and other documentation related to this Issue Charge, please review the meeting minutes from November & December: <http://pjm.com/committees-and-groups/subcommittees/sos.aspx>

6. Review of Transmission and Generation Task List (9:25 – 9:30)

To address PJM’s SAT requirements, members are requested to review the current Transmission and Generation Task Lists via the PJM LMS, and submit their review results via the provided “Evaluation” (Reviewed with no comments, or reviewed with comments). Any comments or suggested changes will be shared with DTS for discussion.

There were no comments this month on the TO Task List.

The updated Generation Dispatcher Task List was provided at the December Train the Trainer session and is now available on the DTS page on pjm.com: <http://pjm.com/committees-and-groups/subcommittees/dts.aspx>

7. 2016 PJM Drill Dates (9:30 – 9:35)

2016 Spring Restoration Drill	2/23/16 – 2/24/16 (back up 3/1-3/2)
2016 Summer Emergency Procedures Drill	5/10/16 (back up 5/17/16)
2016 Fall Individual Company Restoration Drills	TBD
2016 Winter Emergency Procedures Drill	TBD

The first PJM Drill in 2016 will take place on February 23rd and 24th. PJM will be sending out the Drill invites shortly followed by the drill package which will provide additional information regarding the Spring Restoration Drill.

8. Training Items For Review (9:35 – 9:45)

- A brief recap was provided on the 2015 Train the Trainer session.
 - o Items which were placed on the parking lot will be discussed and PJM will follow up on each item in early 2016.
 - o Presentations from the Train the Trainer are available on the DTS page on pjm.com: <http://pjm.com/committees-and-groups/subcommittees/dts.aspx>
- The DTS was reminded to complete the 2015 Program Evaluations via the DTS Company Accounts

9. Additional Items from the DTS (9:45 – 10:00)

No additional items from the DTS were discussed.

Attendance and Future Meeting Dates

10. Future Meeting Dates:

January 19 th 2016	09:00 a.m.	PJM Conference & Training Center/WebEx
February 16 th 2016	09:00 a.m.	PJM Conference & Training Center/WebEx

Meeting Attendees:

Alicia Battaglino	Exelon Generation Co.
Anita Patel	PJM Interconnection
Ann Ivanc Carey	First Energy
Brett Johnson	PPL
Brian Croteau	Boston Energy Trading & Marketing, LLC
Brian Guzejko	PECO Energy Company
Chris Jankowski	Talen Energy
Chris Norton	American Municipal Power
Connie Davis	City of Cleveland, DPU, Div of Cleveland Public Pwr
David Jones	Gridforce
David Jenkins	Dominion
David Lloyd	UGI Utilities, Inc.
Derek Wallner	AEP
Doug Guignet	PJM
Elizabeth Davis	Talen Energy Marketing, LLC
Gary Pleiss	Jersey Central Power & Light Company
Heather Feliks	AEP
James Rebsamen	ComEd
Jason Proconiar	Dayton Power & Light Company
Katherine Zvomuya	City of Cleveland



Agenda/Meeting Minutes

Keri Krasley	PPL
Kevin Patten	Appalachian Power Company
Lisa Fincher	Delmarva Power & Light Company
Maureen Curley	PJM
Mark Armstrong	AEP
Mark Gear	Constellation
Mike Sitarchyk	PJM
Nick Kowalczyk	Orange & Rockland
Paulette Bontempo	PJM
Rachel Ayers	Constellation
Robert Felix	Duquesne Light Company
Stanley Winbush	AEP
Steve Mines	AEP
Steven Stiles	East Kentucky Power Cooperative, Inc.
Sue Zigler	Baltimore Gas & Electric
Ted Brewer	Dayton Power & Light Company
Ted Schumacher	Duke Energy
Thomas Hunt	PECO Energy Company
Tunisia Riley	Commonwealth Edison Company
William Berryhill	City of Dover

Author: Anita Patel

Anti-trust:

You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

Code of Conduct:



Agenda/Meeting Minutes

As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

Public Meetings/Media Participation:

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings.

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