

Dispatcher Training Subcommittee
PJM Conference and Training Center & WebEx
November 17th, 2015
9:00 a.m. – 10:00 a.m. EPT

Administration (09:00-09:10)

1. Welcome, announcements and Anti-trust and Code of Conduct and attendance.
2. The October, 2015 Meeting Minutes were accepted without any corrections or deletions.

Monthly Items & Training Updates (9:10-10:00)

3. **SOS Report** (9:10 – 9:15)

Mr. Lloyd reported that there were no items from the SOS for the DTS to address. There were no items for Mr. Lloyd to take back to the SOS.

4. **Compliance Update** (9:15 – 9:20)

Ms. Curley provided the following monthly Compliance information:

Transmission – 0% non-compliant

All companies compliance with Training & Certification requirements

Generation

Training – 8% non-compliant

5 companies non-compliant; 2 with mitigation plans in place

Certification – 16% non-compliant

10 companies non-compliant; 5 with mitigation plans in place

Small Generation – 10% non-compliant

Training & Certification Equivalency - 2 companies non-compliant; 1 with mitigation plans in place

CSP – 15% non-compliant

Training - 4 companies non-compliant; 0 with mitigation plans in place

5. **Compliance Monitoring Issue Charge** (9:20 - 9:25)

An update was provided on the Compliance Issue Charge which continues to be worked through the SOS. Since the last update, the SOS continued to work on options related to the issue – mainly around the notification process if an Operator or Dispatcher is out of compliance. Based on that work, some draft language was added to Manual 40 to address this issue. The first read took place at the November SOS meeting and will go to the OC and MRC next month.

To view the redline of M-40 and other documentation related to this Issue Charge, please review the meeting minutes from November: <http://pjm.com/committees-and-groups/subcommittees/sos.aspx>

6. Review of Transmission and Generation Task List (9:25 – 9:35)

To address PJM's SAT requirements, members are requested to review the current Transmission and Generation Task Lists via the PJM LMS, and submit their review results via the provided "Evaluation" (Reviewed with no comments, or reviewed with comments). Any comments or suggested changes will be shared with DTS for discussion.

There were no comments this month on the TO Task List.

One additional comment was received on the proposed language changes to the Generation Dispatcher Task List. A suggestion was made to add "Generator" to 9.1 and 9.2 to specify what type of equipment is being referenced.

9.1 Enabling Objective Evaluate **generation** equipment conditions after a disturbance to determine impact to reliable unit operations

9.2 Enabling Objective Notify PJM (and other affected parties) of **generation** equipment status during the restoration process

A new revision date will be added to the Generation Dispatcher Task List and posted it to the DTS Subcommittee page on pjm.com

7. 2015-2016 PJM Drill Dates (9:35 – 9:45)

2015 Summer Emergency Procedures Drill	5/12/15, complete
2015 Spring Restoration Drill	2/24/15 – 2/25/15, complete
2015 Fall Individual Company Restoration Drills	9/29/15 – 11/4/15, complete
2015 Winter Emergency Procedures Drill	11/10/15, complete
2016 Spring Restoration Drill	2/23/16 – 2/24/16 (back up 3/1-3/2)

The last drill of 2015 concluded in November which included the Winter Emergency Procedures Drill and the Fall Company Restoration Drills.

Mr. Kevin Hatch provided a debrief of the Fall Company Restoration Drills and asked that any feedback be sent to:

KevinHatch@pjm.com or Daniel.Restucci@pjm.com

8. Training Items For Review (9:45 – 9:50)

- PJM Train the Trainer
 - o Train the Trainer will take place at the PJM CTC on December 8th and 9th. Registration is now open and can be accessed using the following link
<https://www4.virtualtrainingassistant.com/PJM/LearnerConnection/MainIndex.aspx?&StartPage=ClassDesc&Continue=cCrseSearch&CrseSite=01&Area=PJM&Subj=TTT&Crse=R1&SessNo=1&SessDate=20151208&ClassSite=01>
 - o Day 1 will cover PJM specific information such as the roles and responsibilities of the Training Liaisons and LMS functionality and features.
 - o The Winter Readiness Webinar which took place this month will be made available in the LMS sometime the week of November 30th.

9. Additional Items from the DTS (9:50 – 10:00)

No additional items from the DTS were discussed.

Attendance and Future Meeting Dates

10. Future Meeting Dates:

December 15 th 2015	09:00 a.m.	PJM Conference & Training Center/WebEx
January 19 th 2016	09:00 a.m.	PJM Conference & Training Center/WebEx
February 16 th 2016	09:00 a.m.	PJM Conference & Training Center/WebEx

Meeting Attendees:

Alicia Battaglino	Exelon Generation Co.
Anita Patel	PJM Interconnection
Ann Ivanc Carey	First Energy
Brian Croteau	Boston Energy Trading & Marketing, LLC
Brian Guzejko	PECO Energy Company
Christopher O'Leary	PSEG Energy Resources and Trade LLC
Connie Davis	City of Cleveland, DPU, Div of Cleveland Public Pwr
Danny Restucci	PJM

David Jones	Gridforce
David Jenkins	Dominion
David Lloyd	UGI Utilities, Inc.
Derek Wallner	AEP
Doug Guignet	PJM
Elizabeth Davis	Talen Energy Marketing, LLC
Gary Pleiss	Jersey Central Power & Light Company
Heather Feliks	AEP
Jacki Vitiello	Dominion
James Rebsamen	ComEd
Jason Proconiar	Dayton Power & Light Company
John Karasiewicz	Public Service Electric & Gas Company
Katherine Zvomuya	City of Cleveland
Kevin Hatch	PJM
Kevin Patten	Appalachian Power Company
Lisa Fincher	Delmarva Power & Light Company
Maureen Curley	PJM
Mark Grear	Constellation
Nick Kowalczyk	Orange & Rockland
Paulette Bontempo	PJM
Pete Welty	Easton Utilities
Rachel Ayers	Constellation
Robert Felix	Duquesne Light Company
Stanley Winbush	AEP

Steve Mines	AEP
Steven Stiles	East Kentucky Power Cooperative, Inc.
Sue Zigler	Baltimore Gas & Electric
Ted Brewer	Dayton Power & Light Company
Ted Schumacher	Duke Energy
Thomas Hunt	PECO Energy Company
Tunisia Riley	Commonwealth Edison Company

Author: Anita Patel

Anti-trust:

You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

Code of Conduct:

As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

Public Meetings/Media Participation:

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings.

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