

Dispatcher Training Subcommittee
PJM Conference and Training Center & WebEx
September 22nd, 2015
9:00 a.m. – 10:30 a.m. EPT

Administration (09:00-09:05)

1. The August, 2015 Meeting Minutes were accepted without any corrections or deletions.

Monthly Items & Training Updates (9:05-10:30)

2. SOS Report

Mr. Lloyd reported that there were no items from the SOS for the DTS to address. There were no items for Mr. Lloyd to take back to the SOS.

3. Compliance Update

Ms. Curley provided the following monthly Compliance information:

Transmission – 0% non-compliant

All companies compliance with Training & Certification requirements

Generation

Training – 8% non-compliant

5 companies non-compliant; 3 with mitigation plans in place

Certification – 14% non-compliant

9 companies non-compliant; 3 with mitigation plans in place

Small Generation – 19% non-compliant

Training & Certification Equivalency - 4 companies non-compliant; 2 with mitigation plans in place

CSP – 18% non-compliant

Training - 5 companies non-compliant; 0 with mitigation plans in place

4. Compliance Monitoring Issue Charge

An update was provided to the DTS regarding the Issue Charge for the PJM Training and Certification Requirements Non-Compliance. The System Operator Subcommittee (SOS) will begin working on recommendations during their next meeting. Updates will continue to be provided to the DTS as the SOS works towards a resolution.

5. Review of Transmission and Generation Task List

There were no comments on the TO Task List.

The DTS was informed that a few company specific comments were received regarding the Generation Dispatcher Task List. These comments were reviewed and discussed with the specific company. The DTS was also advised that the Gen Task List Sub-Group would be meeting on October 1st to further discuss and make proposed language changes to the existing task list. The results of the sub-group meeting will be shared with the DTS for their review.

6. 2015-2016 PJM Drill Dates

2015 Summer Emergency Procedures Drill	5/12/15, complete
2015 Spring Restoration Drill	2/24/15 – 2/25/15, complete
2015 Fall Individual Company Restoration Drills	See dates below
2015 Winter Emergency Procedures Drill	11/10/15
2016 Spring Restoration Drill	2/23/16 – 2/24/16 (back up 3/1-3/2)

Fall Member Drill Dates – 2015

Sept 29 & 30 Tuesday & Wednesday	AEP & DEOK *
October 1 Thursday	Dominion
October 7 Wednesday	PEPCO-BGE
October 8 Thursday	DPL, AE
October 14 Wednesday	FE South, PN, Duquesne *
October 15 Thursday	PPL, UGI, FE-ME *
October 21 & 22 Wednesday & Thursday	Dayton & EKPC
October 22 Thursday	FE-ATSI (Wadsworth) & CPP
October 28 Wednesday	ComEd, PECO, RMU
October 29 Thursday	FE-JC
November 4 Wednesday	PS, and Rockland

Red indicates TOs drilling at their locations

*Cross Zonal Coordination

Mr. Don Wallin provided an update on the upcoming Fall System Restoration Drills. Mr. Wallin also reviewed the new type of evaluation (Level 3) which would be used at the end of each drill. The purpose of the new evaluation is to try to gather additional data to better measure the transfer of learning based on the drill activities.

Questions related to the drill should be sent to Danny Restucci or Kevin Hatch.

Danniel.Restucci@pjm.com

Kevin.Hatch@pjm.com

7. NERC GridEx III Exercise

Mr. Don Wallin provided a status update on the upcoming NERC GridEx III Exercise which will take place on November 18th and 19th. PJM continues to work with the participating companies to prepare them for the various exercise activities. Training Liaisons are asked to coordinate with their company's NERC GridEx Training Leads as required. PJM will also be submitting an ILA to NERC for CE credit for the drill activities. Participants will be able to earn hours for participation in one or both days of the exercise. PJM will continue to work with participants on documentation requirements for the exercise.

For questions on the NERC GridEx III Exercise, please contact: Don.Wallin@pjm.com

8. PJM Tool Updates

- Ms. Chidi Ike-Egbonu provided an update on some updates/enhancements to the eDART tool. Updates included the following:

- o TOA-AC Requested Enhancements
- o Grouping Transmission Outage Tickets into Projects
- o Company System Impact Report
- o Decommission of old Instantaneous Reserve Check

Additional details can be found in the eDART Enhancements – September 2015 presentation provided with the meeting minutes.

- DTS Members were reminded that eMkt tool is currently undergoing the PJM tool refresh process to Markets Gateway. The sandbox version is currently available for use by participants and feedback on the tool is being encouraged. A demonstration of the sandbox is scheduled for October 28th. For more information, please see the Markets Gateway page on [pjm.com](http://www.pjm.com/markets-and-operations/etools/markets-gateway.aspx): <http://www.pjm.com/markets-and-operations/etools/markets-gateway.aspx>

9. PJM Manual 40 Updates

The DTS was updated on the progress of updates to PJM Manual 40. The manual updates were endorsed by the Operating Committee (OC) during their September meeting and will be reviewed at the MRC in October for endorsement.

10. Training Items For Review

- The DTS was reminded that the System Restoration Online Refresh (associated with Fall Drill) is currently available in the LMS
- A status update on the Just-In-Time (JIT) Training for the IRC tool was provided. The DTS was informed that are still some Dispatchers who have not yet completed the IRC training which was assigned out via the PJM LMS. Training Liaisons were encouraged to follow-up with Operators who have not yet completed this *required training*.

- Training Liaisons were reminded to update their personnel information in the LMS for Operators/Dispatchers who have changed positions, roles, status, etc.
- The DTS was informed that the Train-the-Trainer session is slated for the week of December 7th. More information will be provided at upcoming DTS meetings.

11. Additional Items from the DTS

No additional items from the DTS were discussed.

Attendance and Future Meeting Dates

12. Future Meeting Dates:

October 20 th 2015	09:00 a.m.	PJM Conference & Training Center/WebEx
November 17 th 2015	09:00 a.m.	PJM Conference & Training Center/WebEx
December 15 th 2015	09:00 a.m.	PJM Conference & Training Center/WebEx

Meeting Attendees:

AJ Roysdon	First Energy
Alicia Battaglino	Exelon Generation Co.
Allan Yursis	Commonwealth Edison Company
Anita Patel	PJM Interconnection
Ann Ivanc Carey	First Energy
Brian Croteau	Boston Energy Trading & Marketing, LLC
Brian Guzejko	PECO Energy Company
Chad Singer	Fellon McCord
Chidi Ike-Egbuonu	PJM Interconnection
Chris Norton	American Municipal Power, Inc.
Christopher Jankowski	Talen Energy Marketing, LLC
Christopher O'Leary	PSEG Energy Resources and Trade LLC
Connie Davis	City of Cleveland, DPU, Div of Cleveland Public Pwr
David Jenkins	Dominion Virginia Power



Agenda/Meeting Minutes

David Lloyd	UGI Utilities, Inc.
Don Wallin	PJM Interconnection
Donna LeFevre (ES)	Dominion Virginia Power
Elizabeth Davis	Talen Energy Marketing, LLC
Frank Cumpton	Baltimore Gas and Electric Company
Frank Dinsmore	Appalachian Power Company
Gary Pleiss	Jersey Central Power & Light Company
Heather Feliks	AEP
Jacqueline Vitiello	Dominion Energy Marketing, Inc.
James Washechek	Tenaska Power Services Co.
James Aguello	Neptune
Jason Proconiar	Dayton Power & Light Company (The)
Jim Burlew	PJM Interconnection
John Karasiewicz	Public Service Electric & Gas Company
Katherine Zvomuya	CPP
Keith Jonassen	Brookfield Power Piney & Deep Creek LLC
Kevin Patten	Appalachian Power Company
Laura Lumbrazo	RECO
Lisa Fincher	Delmarva Power & Light Company
Mark Armstrong	AEP
Mark Grear	Constellation
Maureen Curley	PJM Interconnection
Paulette Bontempo	PJM Interconnection
Pete Salerno	First Energy

Peter Welty Jr	Easton Utilities Commission
Phil McGrath	CES
Rachel Ayers	Constellation
Robert Felix	Duquesne Light Company
Saleh Alshabani	First Energy
Sandra Hopkins	Dominion Virginia Power
Stanley Winbush	AEP
Steven Stiles	East Kentucky Power Cooperative, Inc.
Sue Zigler	Baltimore Gas & Electric
Ted Brewer	Dayton Power & Light Company
Thomas Hunt	PECO Energy Company
Tunisia Riley	Commonwealth Edison Company

Author: Anita Patel

Anti-trust:

You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

Code of Conduct:

As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

Public Meetings/Media Participation:

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings.

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