

Dispatcher Training Subcommittee
PJM Conference and Training Center & WebEx
August 18th, 2015
9:00 a.m. – 10:30 a.m. EPT

Administration (09:00-09:05)

1. The July, 2015 Meeting Minutes were accepted without any corrections or deletions.

Monthly Items & Training Updates (9:05-10:30)

2. **SOS Report (9:05 – 9:10)**

Mr. Lloyd reported that there were no items from the SOS for the DTS to address. There were no items for Mr. Lloyd to take back to the SOS.

3. **Compliance Update (9:10 – 9:15)**

Ms. Curley provided the following monthly Compliance information:

Transmission – 0% non-compliant

All companies compliance with Training & Certification requirements

Generation

Training – 6% non-compliant

4 companies non-compliant; 2 with mitigation plans in place

Certification – 13% non-compliant

8 companies non-compliant; 5 with mitigation plans in place

Small Generation – 18% non-compliant

Training & Certification Equivalency - 4 companies non-compliant; 2 with mitigation plans in place

CSP – 20% non-compliant

Training - 5 companies non-compliant; 1 with mitigation plans in place

4. **Compliance Monitoring Issue Charge (9:15 - 9:20)**

Mr. Hoke provided an update on the status of the Issue Charge for the PJM Training and Certification Requirements Non-Compliance. The Issue Charge was reviewed at the August OC and has been assigned to the System Operator Subcommittee (SOS) for resolution. An update on their progress will be provided to the DTS in the coming months.

5. **Review of Transmission and Generation Task List (9:20 – 9:35)**

There were no comments on the TO Task List.

General comments related to some of the language in the current Generation Dispatcher Task List were discussed with the DTS. Based on the feedback from the last few meetings, it was suggested that the DTS review the task list and propose language that they would like to see updated. The DTS will look to form a sub-group to collectively look at the language and discuss any appropriate changes. Please note that suggestions may also be submitted via the monthly task review process (DTS LMS account).

DTS Members who wish to participate in this sub-group should contact Anita Patel:
Anita.Patel@pjm.com

6. **2015-2016 PJM Drill Dates** (9:35 – 9:45)

2015 Summer Emergency Procedures Drill	5/12/15, complete
2015 Spring Restoration Drill	2/24/15 – 2/25/15, complete
2015 Fall Individual Company Restoration Drills	See dates below
2015 Winter Emergency Procedures Drill	11/10/15
2016 Spring Restoration Drill	2/23/16 – 2/24/16 (back up 3/1-3/2)

Fall Member Drill Dates – 2015

Sept 29 & 30 Tuesday & Wednesday	AEP & DEOK *
October 1 Thursday	Dominion
October 7 Wednesday	PEPCO-BGE
October 8 Thursday	DPL, AE
October 14 Wednesday	FE South, PN, Duquesne *
October 15 Thursday	PPL, UGI, FE-ME *
October 21 & 22 Wednesday & Thursday	Dayton & EKPC
October 22 Thursday	FE-ATSI (Wadsworth) & CPP
October 28 Wednesday	ComEd, PECO, RMU
October 29 Thursday	FE-JC
November 4 Wednesday	PS, and Rockland

Red indicates TOs drilling at their locations

*Cross Zonal Coordination

Mr. Hatch provided an update on the upcoming Fall Company Restoration Drills. A reminder was provided to the DTS to view and acknowledge the drill invites via the DTS company accounts. Information regarding the drill will be provided in the drill package which will be distributed to the DTS. DTS Members are encouraged to share the Drill Package with Drill Coordinators and other key participants in the drill.

Questions related to the drill should be sent to Danny Restucci or Kevin Hatch.

Daniel.Restucci@pjm.com

Kevin.Hatch@pjm.com

7. **PJM Manual 40 Updates** (9:45 – 9:55)

An update was provided on the status of PJM Manual 40. The first read of the manual took place at the August OC meeting. Since that time, it has been determined that a few minor items will be added for clarity regarding the ITP and PJM compliance monitoring. The DTS will be provided with an updated copy once it is ready for review. The manual will go to the MRC for review next week.

8. **TO-TOP Matrix Updates for PER-005-2** (9:55 – 10:05)

There were no additional comments related to the proposed language to the matrix for PER-005-2. The TO-TOP Matrix Subcommittee will be reviewing the language and any feedback will be provided to the DTS at the next meeting.

9. **NERC GridEx III Exercise** (10:05 – 10:10)

Mr. Wallin provided an update on the GridEx Exercise which will take place on November 18th and 19th. Participating companies are being asked to provide names of Lead Trainers to PJM. The Lead Trainers will serve a role similar to the one Drill Coordinators have during PJM sponsored drills. Companies are also being asked to provide scenario injects for the master exercise script.

For more information on the GridEx III Exercise, please contact: Don.Wallin@pjm.com

10. **Training Items For Review** (10:10 – 10:20)

- Updates on IRC Training
 - o Required JIT training in the LMS should be completed by 8/31/15 (The New IRC)
 - o Daily IRC tests (1500 hours) will continue to take place throughout July
 - o An additional test has been added to take place M-F 0900-1100
 - Tests largely focused on Members who have automated reporting to ensure that everything is working (2 hour time period will allow for repeat uploads if required as part of testing)
 - Members will not be able to perform self-checks during this period

- Members should acknowledge all units to confirm the data is correct - including those that PJM calculates with OMW reserves
- Virtual training sessions scheduled for 8/25
<http://www.pjm.com/Globals/Training/Courses/v-instant-reserve-check.aspx>
- System Restoration Online Refresh (associated with Fall Drill) will be available on or around 9/15/15

11. Additional Items from the DTS (10:20 – 10:30)

No additional items from the DTS were discussed.

Attendance and Future Meeting Dates

Future Meeting Dates:

September 22 nd 2015	09:00 a.m.	PJM Conference & Training Center/WebEx
October 20 th 2015	09:00 a.m.	PJM Conference & Training Center/WebEx
November 17 th 2015	09:00 a.m.	PJM Conference & Training Center/WebEx

Meeting Attendees:

Alicia Battaglino	Constellation
Amanda Phillips	ACES Power
Amy Gayle	Dominion
Anita Patel	PJM
Ann Ivanc Carey	First Energy
Becky Davis	Talon Energy
Brett Johnson	PPL
Brian Croteau	BETM
Brian Guzejko	PECO – Exelon
Chad Singer	Fellon McCord
Chris Jankowski	Talen Energy
Connie Davis	CPP
Derek Wallner	AEP
Doug Guignet	PJM

David Jenkins	Dominion
Don Wallin	PJM
Frank Cumpston	Constellation
Frank Dinsmore	AEP
Gina Jardot	Essential Power
Greg Campbell	ComEd
Heather Feliks	AEP
Jacki Vitiello	Dominion
James Michael Augello Jr	Neptune
James Washechek	Tenaska Power
John Karasiewicz	PSEG
Josh	AES
Katherine Zvomuya	CPP
Kenneth Keilholtz	NRG
Kevin Hatch	PJM
Lisa Fincher	Pepco
Mark Armstrong	AEP
Mark Gear	Constellation
Maureen Curley	PJM
Michael Hoke	PJM
Neil Gretz	PSEG
Paulette Bontempo	PJM
Pete Welty	Easton Utilities
Rachel Ayres	Constellation
Robert Felix	Duquesne
Steve Jones - Duke Energy	Duke Energy
Steve Stiles	EKPC
Steve Stiles	EKPC
Ted Brewer	AES

Ted Schumacher	Duke Energy
Tim Talmadge	Dominion
Tom Green	BETM
Tom Hunt	Exelon
Dave Vicini	Talen Energy

Author: Anita Patel

Anti-trust:

You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

Code of Conduct:

As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.


Public Meetings/Media Participation:

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings.

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On the Phone Dial



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