



MEETING MINUTES
PJM Interconnection
InSchedule Member Focus Group
PJM Conference and Training Center/ WebEx
Thursday September 20, 2012
9AM to 11AM

Members Present:

LAST NAME	FIRST NAME	COMPANY
Dhuri	Bhushan	PJM Interconnection
Punjabi	Gautam	PJM Interconnection
Lefkof	Bud	PJM Interconnection
Fernandez	Ray	PJM Interconnection
Luna	Tawyna	PJM Interconnection
Long	Jennifer	PJM Interconnection
Tolson-Cooper	Rita	
Frelich	Jessica	
Miller	Whitney	
REYNOLDS	KAREN	
Ritter	Ryan	
Erickson	Bruce	
	John	
Murphy	Kelly	
Leh	Nicole	
Kliwinski	Diane	
White	Glen	
Rutledge	Craig	
Gates	Terry	AEP

Maas	Becky	
Armstrong	Joan	
Saxe	Barbara	
Norton	Chris	
McDonald	Anthony	
Kotras	Craig	
Kalita	Hemajit	
Henderson	Matthew	
Cook	Patrick	
Kajganich	Steven	
Scheidler	Scott	
Willman	Jerry	
		ESG
Rutledge	Michelle	
Michaud	R.	
Tabellion	Andrew	
Dubé	Chantal	
Mills	Susan	
Alaoui	Amine	
O'Donnell	Vilija	
Nobile	Joe	
Hopkins	Sandra	
Fletcher	Glenn	



James	Denise	
Lazos	David	
Teamann	Cindy	
Maroney	Eileen	
Barbiere	Kim	

1. Administration

Brief Introduction – PJM folks in the room that are PJM

Review the two outstanding issues – Command line Interface and the release schedule

2. Review the recently fixed Member identified defects

- Bhushan reviewed the application starting with the schedule download file zero to null fix and the file uploads that are previously confirmed but updated had been accepted as they were in the previous system.
- A question was posed about file uploads when several uploads were in a row. When you upload multiple files at once from file upload feature the first success message disappears and second one takes its place and so on, could there a way to see whether all the files uploaded or not by stacking success messages for all files. Bhushan walked through the history tab to show how to see details for each uploaded files. Currently PJM is looking into a fix to stack success messages for each of the files.

3. Member questions or feedback for the application

- Is there any changes to the way we should submit transactions to the emkt via browserless? Can you point me to any document if there are any changes? (A) At this time there are no changes to the eMkt or other



applications regarding the browserless functionality. As the application go through the refresh process, the browserless will be updated.

- I have not had an opportunity to do any testing, as yet. Who may I contact with questions, as I get started? (A) Utilize the toolsrefresh@pjm.com email to contact the development team with any questions.
- Any advice as to how to get started with testing? (A) There is a User Guide and video training assistance located on the [InSchedule eTools web page](#). We request that as you are going through your daily work, as your time allows do the same in the Sandbox environment.

4. Data Retention for InSchedule

Reminder: PJM will retire the historical reports as of the production date. They will be available online until the time that the new application goes live and then they will be archived by PJM for internal access only. There are still 3 dynamic reports that are available within the InSchedule application.

The new data retention policy for InSchedule will be a five-year retention for Schedules and Contracts. PJM will purge data once yearly.

5. Production Release Schedule

We will be releasing the InSchedule application to Production on Saturday November 10, 2012. We will take the eSchedules application down on Friday November 9, 2012 at 5 PM EDT to halt all updates to the system. When users log in on Monday the 13th, their only option in Production will be InSchedule.

6. eTools Refresh Roadmap

The eTools Roadmap power point will be posted on the refresh page.

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