

**PJM
RELAY TESTING SUBCOMMITTEE**

CHARTER

MISSION

The Relay Testing Subcommittee (RTS) is an entity formed by the PJM Interconnection to serve in the capacity of providing a user based prospective regarding the practical application of various regulations, guidelines and practices. The subcommittee is formed of representatives from member utilities that possess an experienced based insight into the installation, operation and maintenance of the protective relay and control components for the Bulk Electric System (BES) for which PJM is responsible to operate. This subcommittee is responsible to provide the following services to PJM:

RESPONSIBILITIES

1. Perform assigned tasks issued by the Relay Subcommittee (RS) and to obtain approval from that subcommittee regarding all official recommendations and statements of policy.
2. Provide investigative services for Extra High Voltage (EHV) protection operations and for various Multiple Facility Trips (MFT) associated with the BES.
3. Leverage best practices utilized among member companies as to incorporate them into the policies and practices recommended by and/or issued by this subcommittee.
4. Provide a forum for the representatives of member utilities to present and discuss any incidents which have affected, or can potentially affect, the protection of the BES.
5. Provide a resource for members to exchange knowledge and mutually consult on all issues affecting the protection of the BES.
6. Determine the applicability and potential impact of proposed, new, modified or existing regulations that affect the protection of the BES and to provide feedback through the RS regarding these issues.

ADMINISTRATIVE

1. The RTS shall elect a chairperson from one of the PJM member companies for a two year term starting in January of the first year and ending in December of the second year. The selection of the chairperson shall be determined by the RTS members based on the following criteria:
 - Number of years on the committee. (Members should have a minimum of 3 Years on committee before being considered for chairmanship)
 - Number of years utility experience. (Members should have a minimum of 5 years utility experience before being considered for chairmanship)
 - Ability to attend a majority of meetings in person.
 - The member who meets the above criteria and has served longest on RTS without previously serving as chairman should be given first consideration for chairmanship.
 - If no viable candidates are available, the position will go to a previous chair with the most time since last service.
 - The term will not exceed a two year period beginning with the month that the individual takes over chairmanship responsibilities.
 - If an individual leaves the committee prior to completing their two year term, the next viable candidate will begin there two year term immediately.
 - A record of committee service will be maintained to support the selection process.

2. A member shall be selected to record the minutes of each meeting following an ordered list of member companies which is identified in each month's agenda and tracked in each month's minutes.