



Dispatcher Training Subcommittee WebEx September 12, 2023 9:00 a.m. – 10:00 a.m. EPT

Administration (9:00-9:05)

1. Welcome

Maureen Curley, PJM, reviewed announcements, anti-trust, Code of Conduct and attendance.

2. Approval of meeting minutes from August 2023

The August 2023 Meeting minutes were accepted without any correction or deletions.

3. Request for any additional agenda items

Monthly Items & Training Updates (9:05-9:45)

4. **Compliance Update** (9:05 – 9:10)

The DTS was provided with an update on member compliance with PJM Training and Certification requirements, per Manual 40.

Companies were reminded to contact TrainingSupport@pjm.com as early as possible if they have an operator who is getting close to a training/certification requirements due date. PJM will work with the individuals on a plan to meet the requirements, including additional training courses or exam retesting as needed.

5. **PJM Drills** (9:10 – 9:15)

2023 Spring Restoration Drill

2023 Summer Emergency Procedures Drill

Complete

Complete

Complete

Multiple

2023 Winter Emergency Procedures Drill 11/2/23; Back-up date 11/9/23

2023 GridEx VII 11/14/23-11/15/23

Samantha Lutcza, PJM, reviewed details for the upcoming 2023 GridEx VII drill. For additional information, please see the meeting materials. For questions, please contact Edward.Figuli@pjm.com or Nitin.Sem@pjm.com.

Danny Restucci, PJM, provided an update on the 2023 Fall Restoration Drills. For additional information, please see the <u>meeting materials</u>. For questions, please contact Douglas.Guignet@pjm.com or Daniel.Restucci@pjm.com.

6. **Training Items** (9:15 – 9:40)





2023 Annual Training Plan

Maureen Curley, PJM, provided an update on the 2023 Annual Training Plan. The draft calendar for the remainder of 2023 is posted on the website. Sessions through October are open for registration. Please contact TrainingSupport@pjm.com with any questions.

Reserves Performance Just-in-Time Training Reminder – due 9/30/2023

The DTS was reminded about the Reserves Performance Just-in-Time training that is required for Generation Dispatchers. Training must be completed by 9/30/2023. For questions, please contact TrainingSupport@pim.com.

2023 Train-the-Trainer

Erica Breslin, PJM, provided an update on this year's Train-the-Trainer program. PJM will be partnering with Association for Talent Development (ATD) to deliver a session on *Writing for Instructional Design and Training*. The session is scheduled for December at the PJM CTC. Additional details about session dates and registration will be provided to the DTS. For questions, please contact TrainingSupport@pim.com.

2024 PJM Operator Seminar

Maureen Curley, PJM, provided an update on the 2024 PJM Operator Seminar. For additional details, please see the posted <u>meeting materials</u>. For questions, please contact <u>Maureen.Curley@pim.com</u>.

Training Activity Submissions

The DTS was reminded to submit training records for operators/dispatchers so that their records can be updated in the PJM LMS. For questions, please contact TrainingSupport@pjm.com.

Certification Program Update

Michael Hoke, PJM, provided an update on the certification program. If individuals are experiencing difficulty scheduling an exam, please contact TrainingSupport@pjm.com and PJM will follow up with the account representative. Please note that PSI has recently changed their scheduling platform. Please use the following link for exam scheduling: https://test-takers.psiexams.com/pjm

End-of-year Reminders

Maureen Curley, PJM, reminded the DTS that the 2024 PJM and company program evaluations are available in the PJM LMS via the DTS Company Accounts. For questions about the evaluation or for assistance in accessing this account, please contact TrainingSupport@pjm.com.





Additionally, PJM continues to send status reports to Training Liaisons related to the annual training requirements. The DTS was encouraged to review their personnel lists to ensure that PJM has accurate data for operations personnel. For questions, please contact TrainingSupport@pjm.com.

7. Additional Items from the DTS (9:40 - 9:45)

No additional items from the DTS.

Information Only Posting

See September OC Meeting Materials for Reliability Compliance Update: OC Website

Future Meeting Dates and Materials			Materials Due	Materials
Date	Time	Location	to Secretary	Published
October 17, 2023	9:00 a.m.	WebEx	10/10/23	10/12/23
November 13, 2023	9:00 a.m.	WebEx	11/6/2023	11/8/2023
December 12, 2023	9:00 a.m.	WebEx	12/5/2023	12/7/2023

Author: Maureen Curley

September Attendees

Chris Stevens	AEP	
Treasa Himmelspach	AEP	
Vince Guntle	American Powernet	
Chris Norton	AMP	
Brian Croteau	BETM	
Jim Rebsamen	ComEd	
TJ Johnson	ComEd	
Alyssa Kelley	Dominion Energy	
Katherine Laing	Dominion Energy	
Marquette M Hooker	Dominion Energy	
John Sturgeon	Duke Energy	
Kyle Leininger	Duke Energy	
Christopher Taylor	Duquesne Light	
Thomas Cichowski	Duquesne Light	
Troy L Jones	Easton Utilities	
Ronnie Mollohan	EKPC	
Sue Ziegler	Exelon-MAS	
Allen Halliwell	First Energy	
Jennifer Ford	First Energy	
Jenniner i ora	THELLICIBY	
Jim Eckels	First Energy	

Joe Oppman	First Energy	
John Wilson	First Energy	
Lonnie Bush	First Energy	
Peter Salerno	First Energy	
Chas Parks	NRG	
Daniel Restucci	PJM Interconnection	
Erica Breslin	PJM Interconnection	
Maureen Curley	PJM Interconnection	
Michael Hoke	PJM Interconnection	
Samantha Lutcza	PJM Interconnection	
Ben Parent	PPL	
Chris O'Leary	PSEG	
Meghan Pietrocola	Public Service	
Pamela Wiggins	Public Service	
Simone Duncan	Public Service	
William Mehnert	Rockland	
Andre Francis	SMECO	
Chris Lauer	UGI	





Antitrust:

You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

Code of Conduct:

As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

Public Meetings/Media Participation:

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings. PJM may create audio, video or online recordings of stakeholder meetings for internal and training purposes, and your participation at such meetings indicates your consent to the same.

Participant Identification in Webex:

When logging into the Webex desktop client, please enter your real first and last name as well as a valid email address. Be sure to select the "call me" option. PJM support staff continuously monitors Webex connections during stakeholder meetings. Anonymous users or those using false usernames or emails will be dropped from the teleconference.

Participant Use of Webex Chat:

The use of the Webex chat feature during meetings shall be primarily reserved for administrative and logistical purposes, such as managing a question or comment queue, noting technical difficulties, and meeting support or management purposes. Utilizing Webex chat for any other commentary should be limited to short phrases. Detailed commentary or substantive dialog shall be shared orally by entering the speaker queue.