

**PJM Transmission Owners Agreement**

**Administrative Committee (TOA-AC)**

**OPEN MEETING NOTICE & AGENDA**

**Friday October 7, 2016**

**9:30 AM – 3:00 PM Eastern Time**

**In-Person/WebEx**

Pier 5 Hotel

711 Eastern Ave

Baltimore, MD

Phone: 410-539-2000

**Teleconference Number:** 866-398-2885

**Teleconference Passcode:** 332134

**WebEx Address:** [https://pjm.webex.com](https://urldefense.proofpoint.com/v2/url?u=https-3A__pjm.webex.com&d=AwMFAg&c=l9ZC4kQDqh9zJlZOaj4GRw&r=i9x7xoit1gNZPvzP8EAyWTwYYHgDnhmaXkr8h6exsFM&m=t5nV0WYml-UGv0dHGUORe4MkPo1gIGjux6F8dvkT8vU&s=Sej8_fYGXIVXLcfD9JkagRxl00-w1IuEhZwBTovbI4w&e=)

**WebEx Passcode:**  toa1007pjm

**AGENDA**

1. **Administrative Items** – Mike Batta
	* 1. Roll call and confirm quorum
		2. Approve minutes of the September 2016 meeting
		3. Planning for 2017 Meeting Schedule – Dates/Location Discussion
		4. TOA-AC Rotation – Chair and Vice-Chair (Diana McNally-Barsotti)
2. **Southern Maryland Electric Cooperative (SMECO) Integration of Transmission Facilities into PJM**  – SMECO
3. **PJM RTEP Updates –** Paul McGlynn / Steve Herling
	* 1. Update on RTEP Studies
		2. Update on Progress of the Designated Entity Design Standards Task Force
4. **TOP/TO Matrix Self Report** – Rob Eckenrod
5. **LIT Update** - Cheri Yochelson

**Listing of TOA-AC Sub-Committees/Working Groups:**

*Legal Issues Team (LIT) Cheri Yochelson DVP*

*Section 205 Working Group Takis Laios AEP*

*Rules & Procedures Working Group Tom Bainbridge FE*

*TO/TOP Matrix Subcommittee Srinivas Kappagantula and Mark Kuras PJM*

*Physical Security Working Group (PSWG) Takis Laios AEP*

*Security and Resiliency Subcommittee Tom O’Brien PJM*

*Transmission Owners Planning Working Group Esam Khadr PSEG*

**Scheduled for Periodic Updates to the TOA-AC:**

*PJM Synchrophasor Deployment PJM Annually or as needed*

*Transmission & Substation Subcommittee Takis Laios AEP Quarterly or as needed*

**2016 Meetings at Pier 5 Hotel**

*Wednesday, November 9*

*No December meeting*