

## Dispatcher Training Subcommittee

WebEx

April 16, 2024

9:00 a.m. – 10:00 a.m. EPT

### Administration (9:00-9:05)

#### 1. Welcome

Marc Farinas, PJM, reviewed announcements, anti-trust, Code of Conduct and attendance.

#### 2. Request for any additional agenda items

#### 3. Approval of meeting minutes from March 2024

The draft minutes from March 2024 were approved with 0 objections and 0 abstentions.

### Monthly Items & Training Updates (9:05-9:50)

#### 4. Compliance Update (9:05 – 9:10)

The DTS was provided with an update on member compliance with PJM Training and Certification requirements, per Manual 40.

Companies were reminded to contact [TrainingSupport@pjm.com](mailto:TrainingSupport@pjm.com) as early as possible if they have an operator who is getting close to a training/certification requirements due date. PJM will work with the individuals on a plan to meet the requirements, including additional training courses or exam retesting as needed.

#### 5. PJM Drills (9:10 – 9:15)

2024 Spring Restoration Drill	5/15/24-5/16/24 Primary; 5/22/24-5/23/24 Back-up
2024 Summer Emergency Procedures Drill	5/2/24
2024 Fall Restoration Drills	TBD
2024 Winter Emergency Procedures Drill	TBD
2024 Grid Security Drill	10/29/24

Doug Guignet, PJM, provided a summary of the 2024 Spring Restoration drill. For additional information, please see the [meeting materials](#). For questions, please contact [Doug.Guignet@pjm.com](mailto:Doug.Guignet@pjm.com).

Ed Figuli, PJM, provided a summary of the 2024 Grid Security drill. For questions, please contact [Edward.Figuli@pjm.com](mailto:Edward.Figuli@pjm.com).

#### 6. Training Items (9:35 – 9:45)

- Certification Program Update

Michael Hoke, PJM, provided an update on the certification program. Testing is now available through Measure Learning. To apply for the exam, please visit:

<https://pjm.com/training/certification>. If you have any questions or comments, please contact [TrainingSupport@pjm.com](mailto:TrainingSupport@pjm.com).

- Annual Training Plan

Maureen Curley, PJM, provided an update on the draft 2024 training calendar that is available on the PJM website and an update for the Seminar training material. If you have any questions or comments on the draft training plan, please contact [TrainingSupport@pjm.com](mailto:TrainingSupport@pjm.com).

- Training Activity Submissions

Maureen Curley, PJM, reminded the DTS that Training Activity Submission forms for training completed in 2023 should be submitted to PJM ASAP, so that the PJM LMS can be updated. The DTS was also reminded to ensure that company rosters in the LMS are accurate and up-to-date. For questions, please contact [TrainingSupport@pjm.com](mailto:TrainingSupport@pjm.com).

## 7. Additional Items from the DTS (9:45 – 9:50)

### Information Only Posting

- See April OC Meeting Materials for Reliability Compliance Update: [OC Website](#)

Future Meeting Dates and Materials			Materials Due to Secretary	Materials Published
Date	Time	Location		
May 14, 2024	9:00 a.m.	WebEx	5/6/2024	5/8/2024
June 11, 2024	9:00 a.m.	WebEx	6/4/2024	6/6/2024
July 16, 2024	9:00 a.m.	WebEx	7/9/2024	7/11/2024

Author: Marc Farinas

### April Attendees

Chris Stevens	AEP
Doug Norman	AES
Paul Neyer	DAYTON TRANS
Chris Norton	AMPPARTNERS
Brian Croteau	BETM
Sue Ziegler	BGE
James Rebsamen	COMED
Scott Simpson	CONSTELLATION
Joe Kenealy	CPP
Katherine Laing	DOMINIONENERGY
Renae Forbes	DOMINIONENERGY

John Sturgeon	DUKE-ENERGY
Wong, Ron	DUKE-ENERGY
Christopher Taylor	DUQLIGHT
Greg Williams	EKPC
Ronnie Mollohan	EKPC
Nick Greenhawk	EUCMAIL
Brian Guzejko	EXELONCORP
Brian Guzejko	EXELONCORP
Derrick Swym	FIRSTENERGYCORP
Jessika Ford	LSPOWER
Jim Augello	NEPTUNE RTS

Jason Proconiar	OHIOEC
William Mehnert	ORU
Tom Hunt	PECO
Áine Hasham	PJM
Becky Davis	PJM
daniel restucci	PJM
Doug Guignet	PJM
Edward Figuli	PJM
Jeff Yeager	PJM
Marc Farinas	PJM
Maureen Curley	PJM

Michael Hoke	PJM
Mollie Lacey	PJM
Ben Parent	PPLWEB
Chris Oleary	PSEG
Meghan Pietrocola	PSEG
Nick Rose	PSEG
Andre Francis	SMECO
Brian Stettler	UGIES
Floyd Nelson	VISTRACORP
Paul Hesson	WM

**Antitrust:**

You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

**Code of Conduct:**

As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials. Expectations for participating in PJM activities are further detailed in the [PJM Code of Conduct](#).

**Public Meetings/Media Participation:**

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings. PJM may create audio, video or online recordings of stakeholder meetings for internal and training purposes, and your participation at such meetings indicates your consent to the same.

**Participant Identification in Webex:**

When logging into the Webex desktop client, please enter your real first and last name as well as a valid email address. Be sure to select the "call me" option. PJM support staff continuously monitors Webex connections during stakeholder meetings. Anonymous users or those using false usernames or emails will be dropped from the teleconference.

**Participant Use of Webex Chat:**

The use of the Webex chat feature during meetings shall be primarily reserved for administrative and logistical purposes, such as managing a question or comment queue, noting technical difficulties, and meeting support or management purposes. Utilizing Webex chat for any other commentary should be limited to short phrases. Detailed commentary or substantive dialog shall be shared orally by entering the speaker queue.